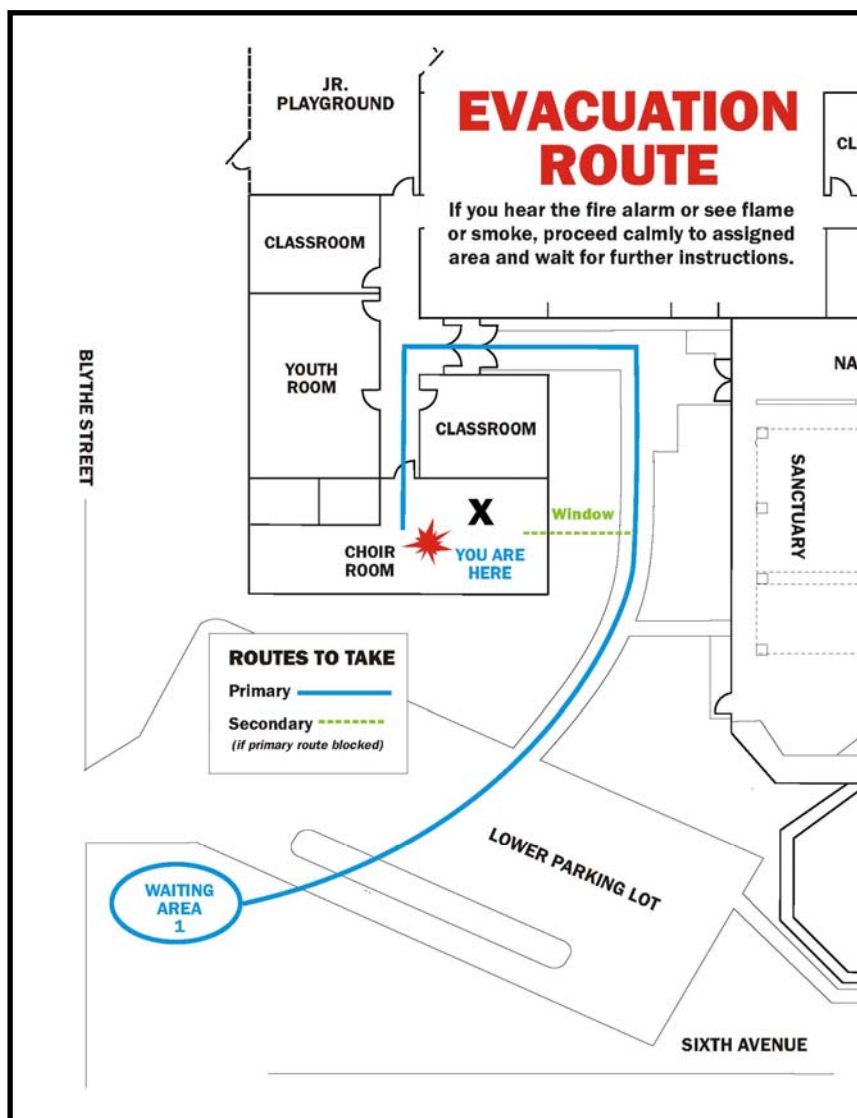


Fire Escape Preparation Plans and Instructions

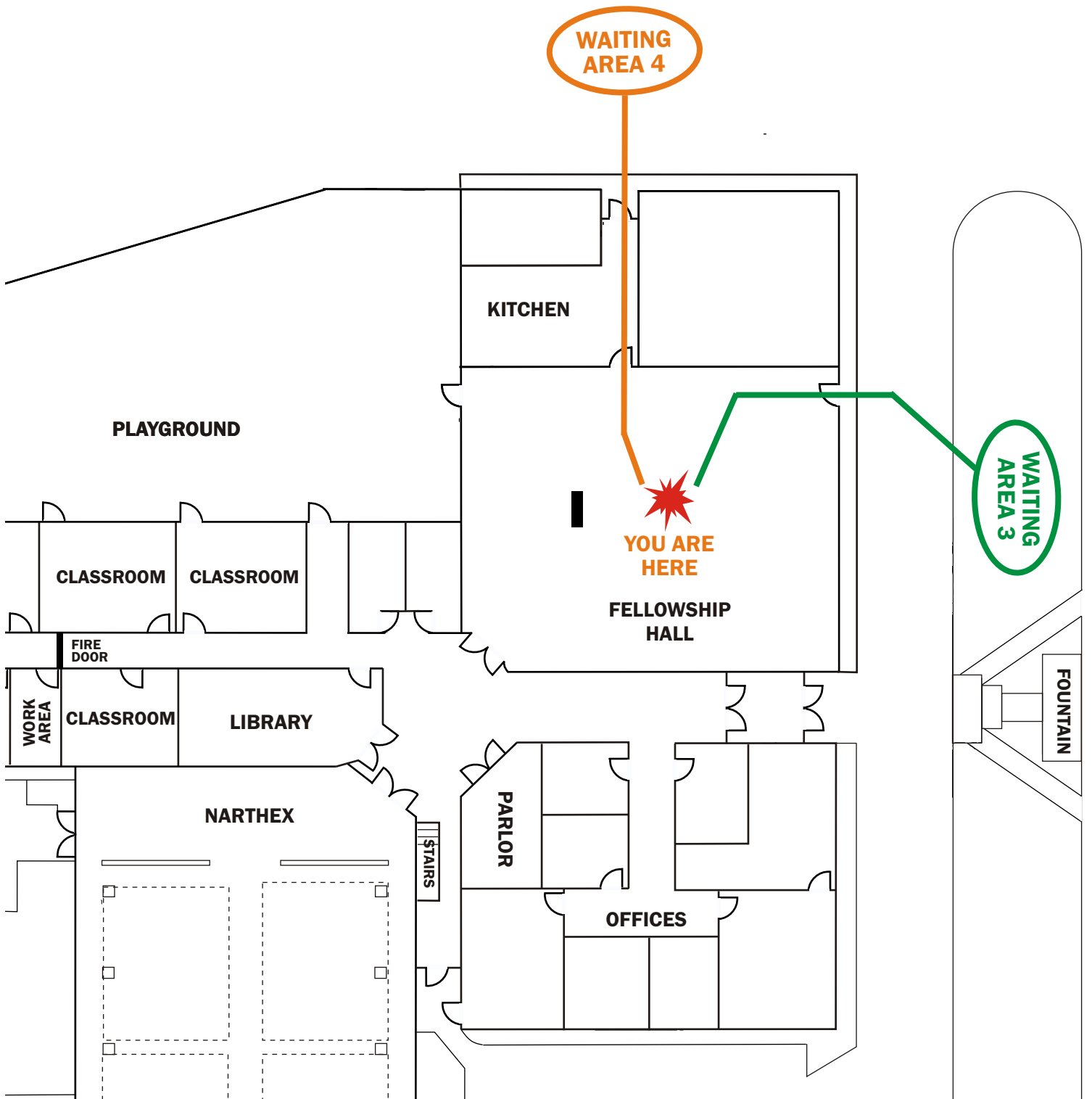


This set of materials was given to the
Effective Church Communication Great Idea Swap
By Cynthia Clemmer

Firecard Notes

General notes

- Cards show revised scheme that letters rooms/parts of church and numbers the waiting areas outside in a counterclockwise pattern, starting from the sanctuary. [This way an usher assigned to be in charge of each waiting area could know/have a list of all church rooms (by letter) assigned to that area.]
- Evacuation routes are color-coordinated to each waiting area (only exception is sections A and C in the sanctuary, which both go to area 1 but are done in two shades of blue to differentiate them.)
- Secondary routes are shown with dotted lines where applicable. (Not all primary routes have a secondary one.)
- Cards for pews were kept to a half-page size (the one for section D will have to be a folded card; this stock too thick?); evacuation title always at the top to attract attention to card in the pew racks.
- Orientation: We originally had these all oriented in the same direction, and I realized that they needed to be oriented to the way folks would be looking at them, such as from the pews rather than from the altar. I tried to orient all the other layouts *to the door that will be used for evacuation*, assuming each card will be posted somewhere close to that door. If sideways, I just turned the “You are here” toward that door or if upside-down, I turned around the whole layout. In several places I provided more than one orientation (balcony, fellowship hall) for cards that could be posted in different places or used in different ways. They need to make sense according to where each will be posted or used.

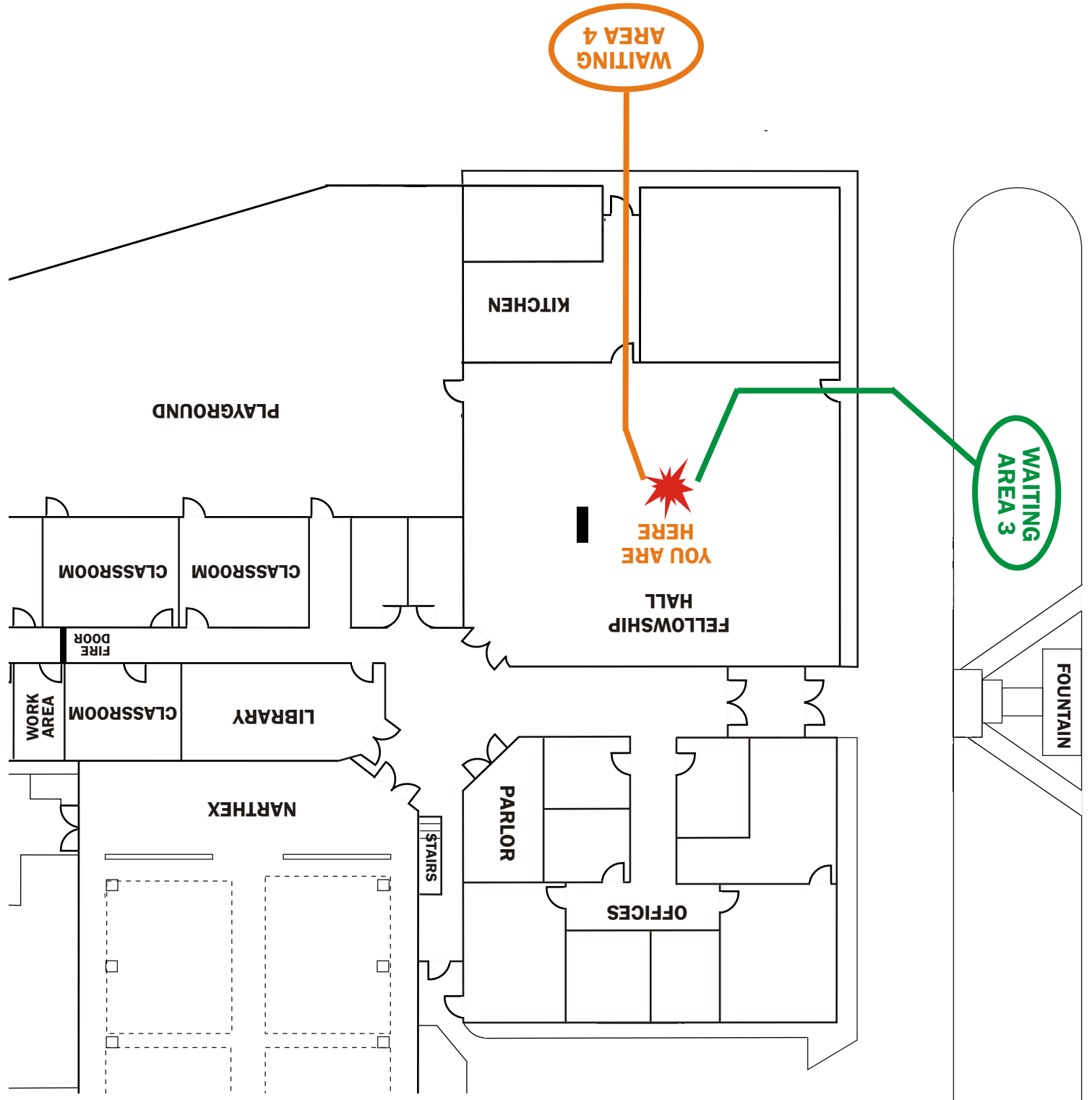


EVACUATION ROUTE

If you hear the fire alarm or see flame or smoke, proceed calmly to assigned areas and wait for further instructions.

EVACUATION ROUTE

If you hear the fire alarm or see flame or smoke, proceed calmly to assigned areas and wait for further instructions.



HANDICAP PARKING LOT

FOUNTAIN

WAITING AREA 3

WAITING AREA 4

YOU ARE HERE
FELLOWSHIP HALL

KITCHEN

PLAYGROUND

CLASSROOM

CLASSROOM

CLASSROOM

LIBRARY

WORK AREA

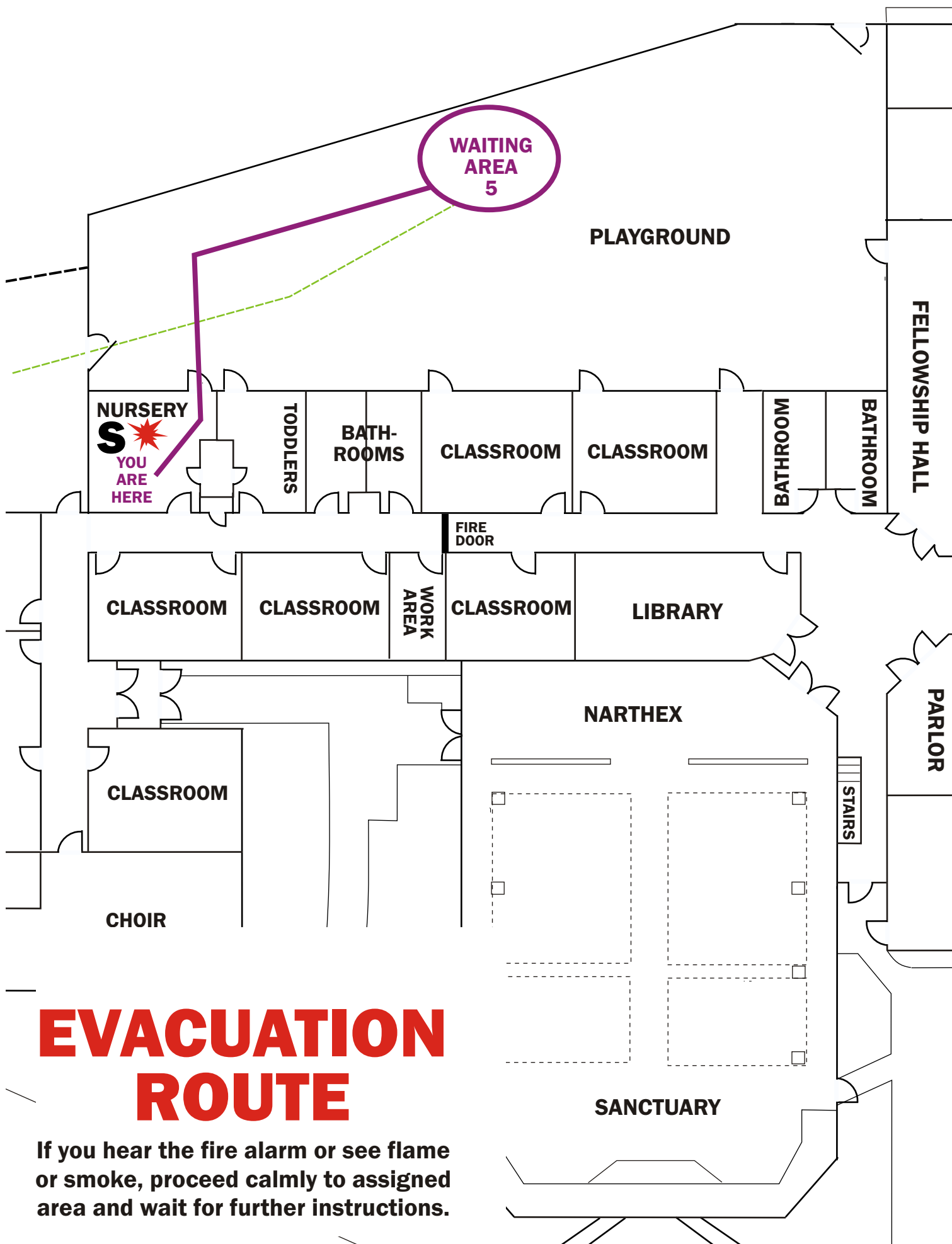
NARTHEX

STAIRS

PARLOR

OFFICES

FIRE DOOR



EVACUATION ROUTE

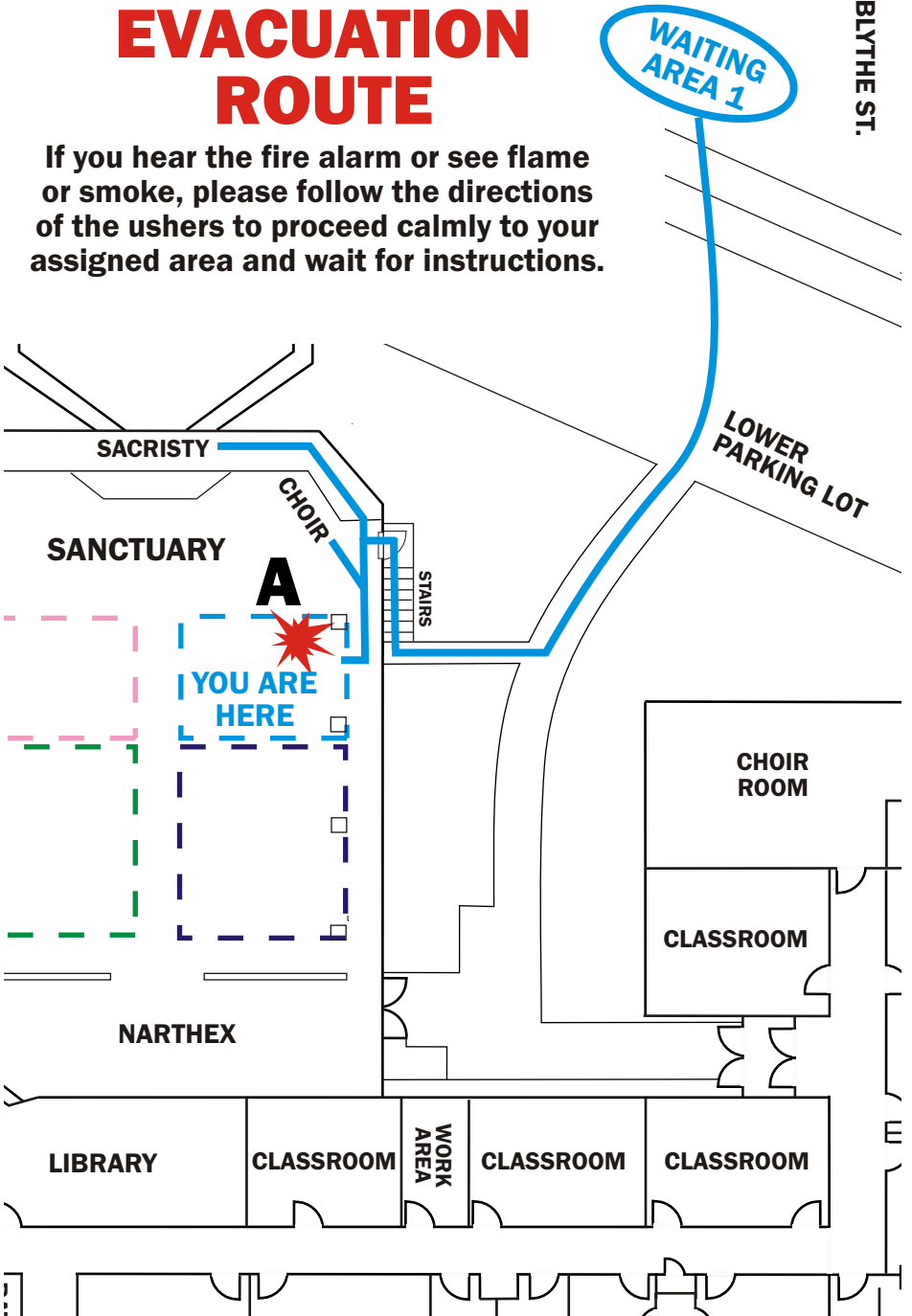
If you hear the fire alarm or see flame or smoke, proceed calmly to assigned area and wait for further instructions.

SIXTH AVENUE

EVACUATION ROUTE

BLYTHE ST.

If you hear the fire alarm or see flame or smoke, please follow the directions of the ushers to proceed calmly to your assigned area and wait for instructions.



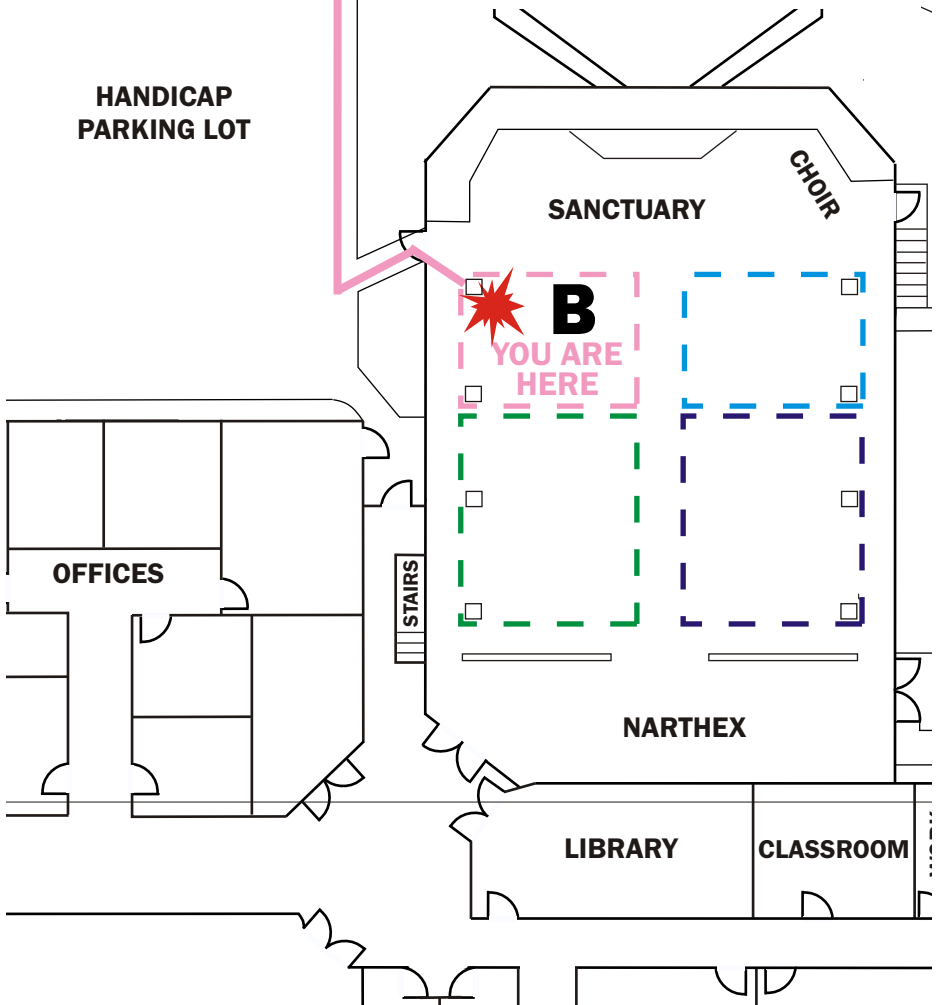
SIXTH AVENUE

EVACUATION ROUTE

If you hear the fire alarm or see flame or smoke, please follow the directions of the ushers to proceed calmly to your assigned area and wait for instructions.

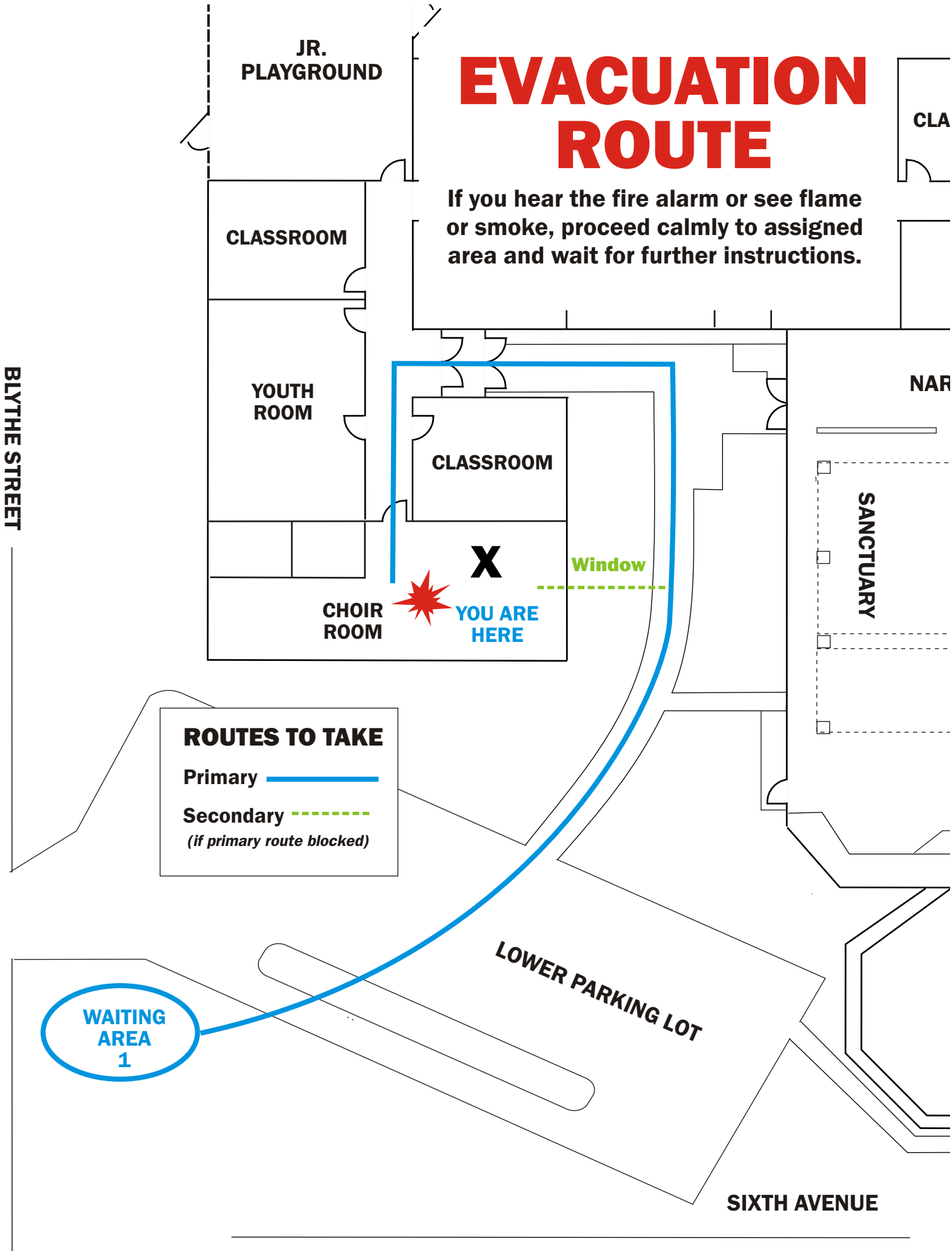
WAITING AREA 2

HANDICAP PARKING LOT



EVACUATION ROUTE

If you hear the fire alarm or see flame or smoke, proceed calmly to assigned area and wait for further instructions.



ROUTES TO TAKE

Primary 

Secondary 
(if primary route blocked)

WAITING AREA 1

LOWER PARKING LOT

SIXTH AVENUE

BLYTHE STREET

JR. PLAYGROUND

CLASSROOM

YOUTH ROOM

CLASSROOM

CHORIR ROOM

X

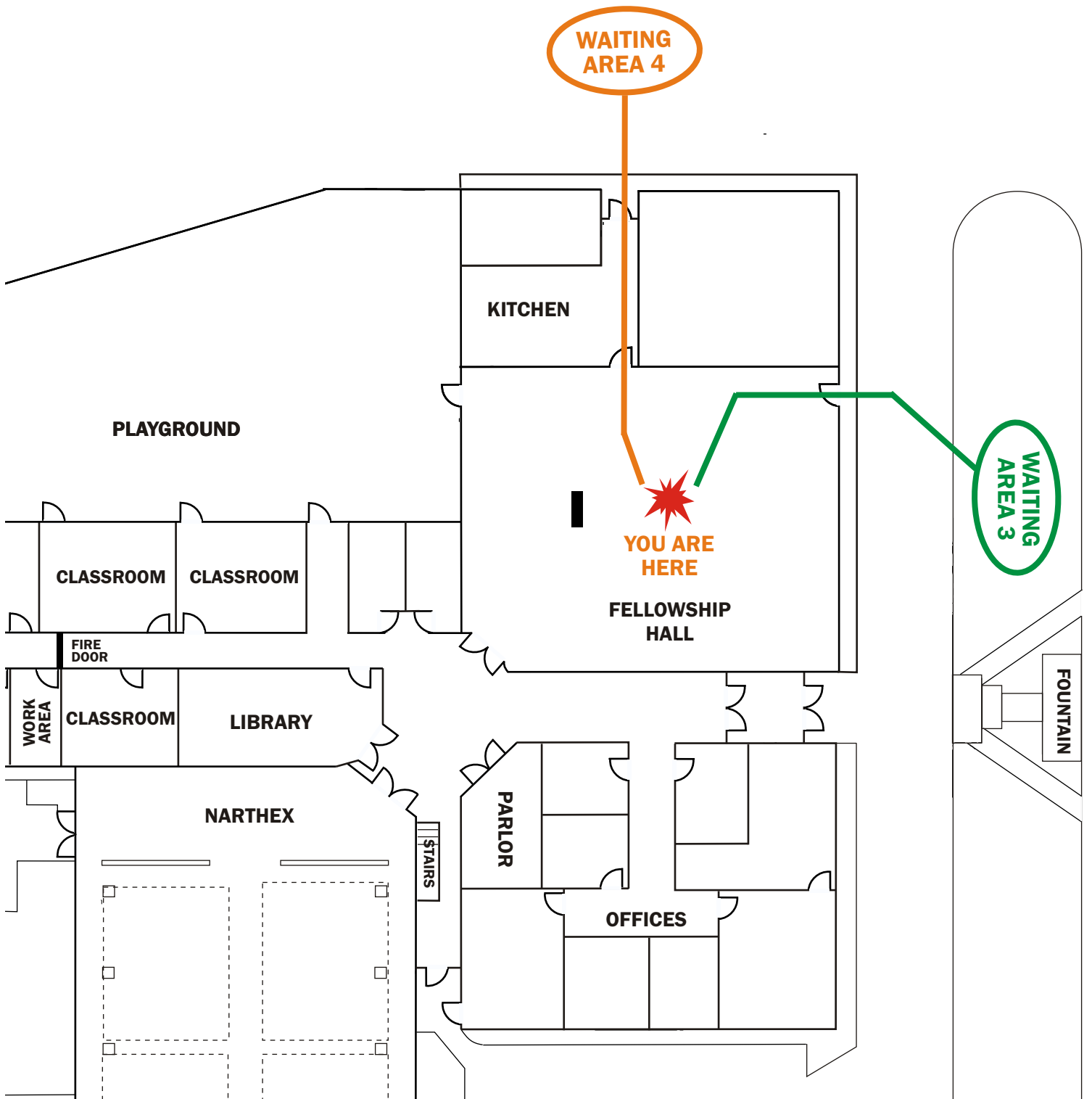
YOU ARE HERE

Window

SANCTUARY

CLA

NAR

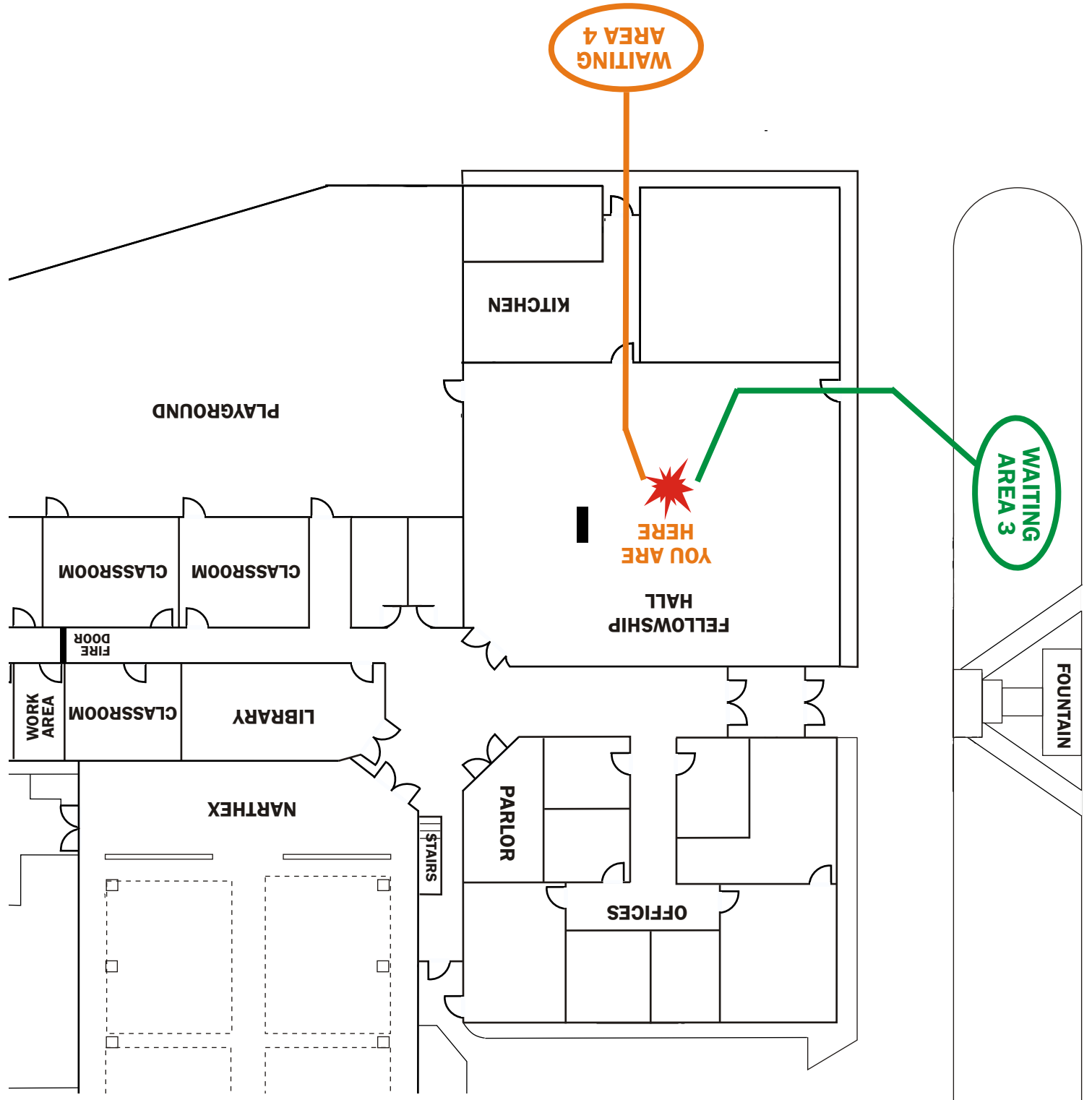


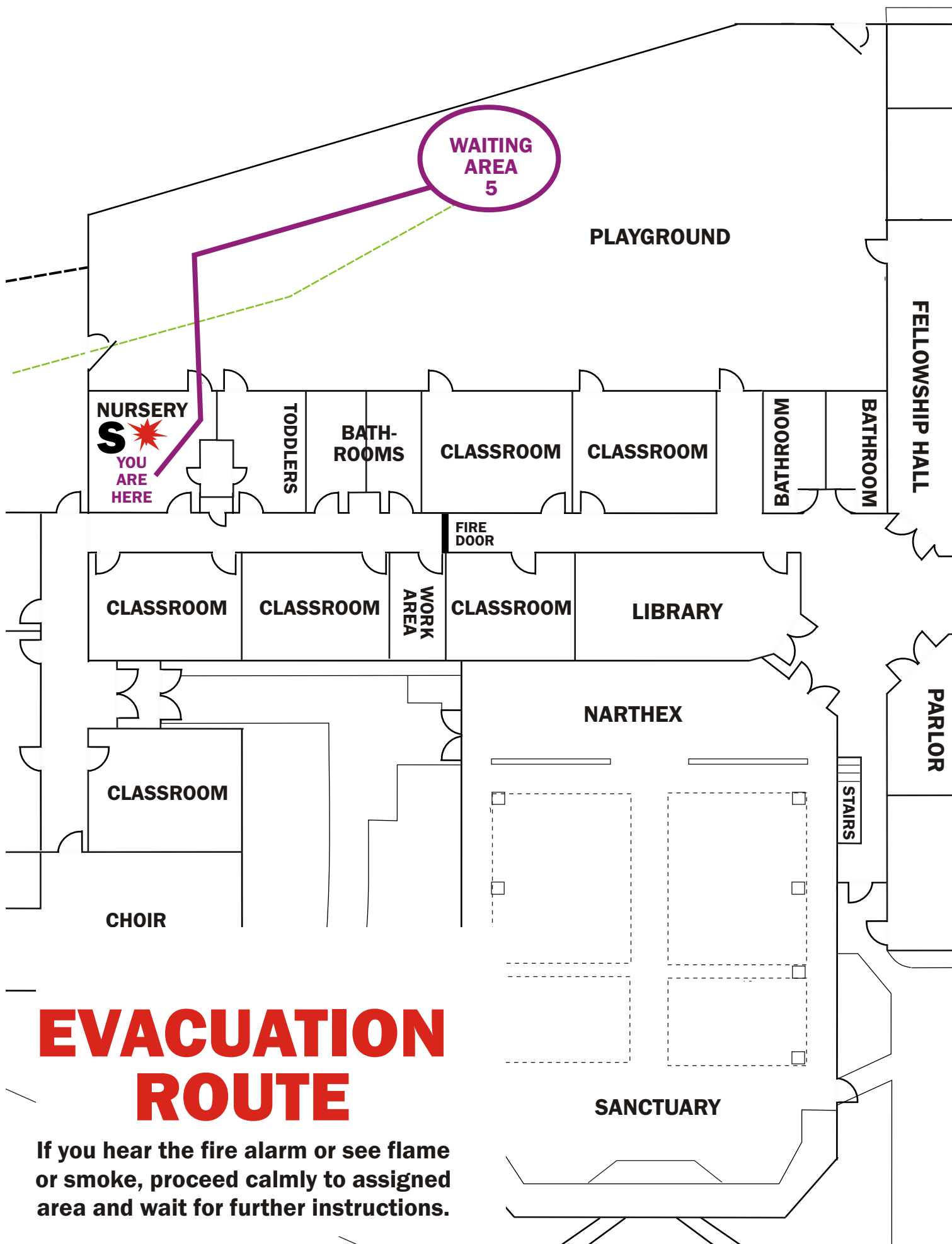
EVACUATION ROUTE

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EVACUATION ROUTE

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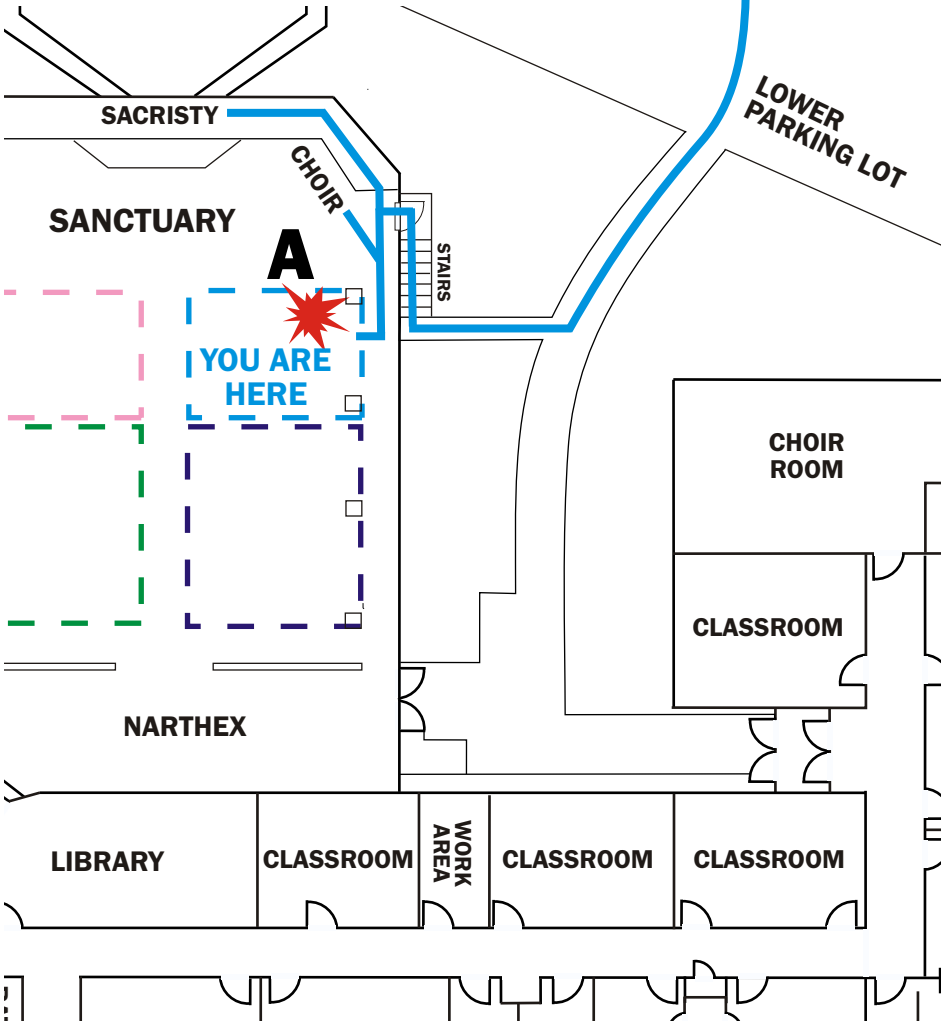
SIXTH AVENUE

EVACUATION ROUTE

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WAITING AREA 1

BLYTHE ST.



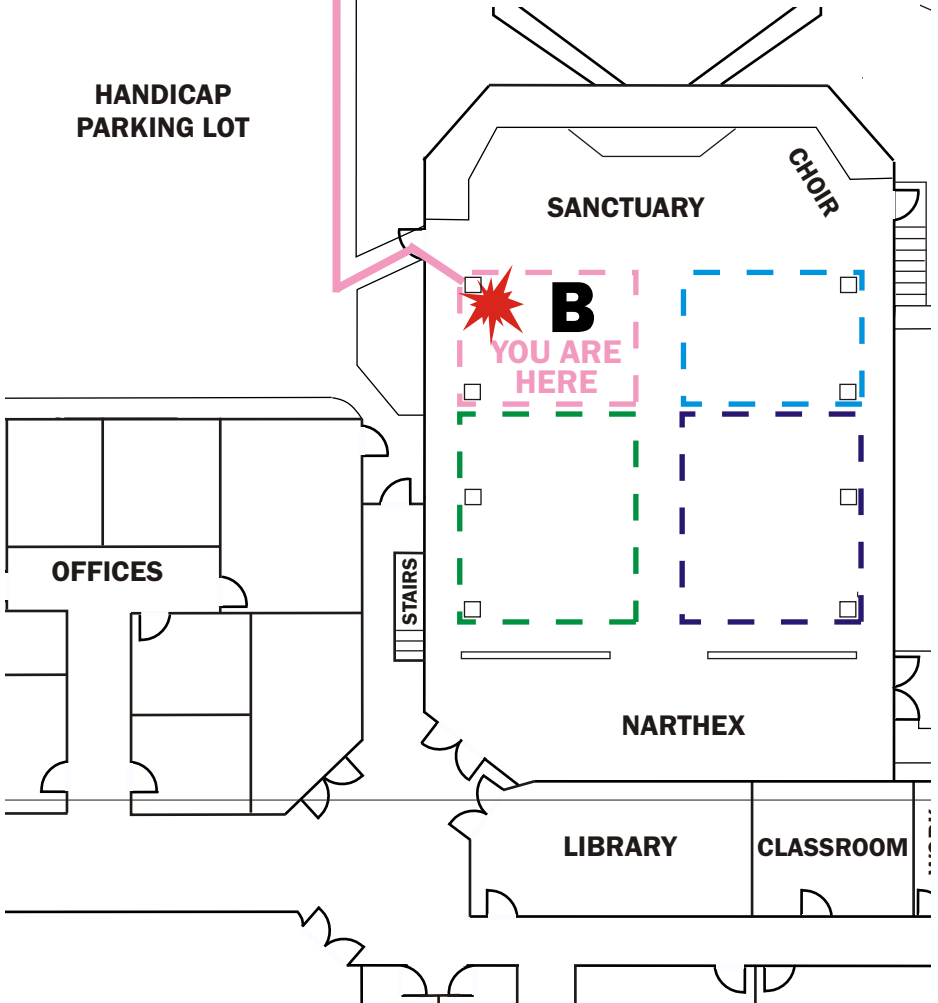
SIXTH AVENUE

EVACUATION ROUTE

If you hear the fire alarm or see flame or smoke, please follow the directions of the ushers to proceed calmly to your assigned area and wait for instructions.

WAITING AREA 2

HANDICAP PARKING LOT



SANCTUARY

CHOIR

B
YOU ARE
HERE

STAIRS

OFFICES

NARTHEX

LIBRARY

CLASSROOM