

# Process from MS Publisher to VistaPrint

1. Create your publication in MS Publisher
2. Go to [www.vistaprint.com](http://www.vistaprint.com) \*\*Ignore (recommended)
3. Find item you want and get the “full-bleed” measurements-  
item → upload help → file size, record size
4. Go back to your MS Publisher publication
5. Change the “Page Size” to the “full-bleed” measurements
6. Stretch your background color-no important objects close to the edge
7. Save your publication (each side separately) as a 300 dpi PNG.
8. Upload each page to [www.vistaprint.com](http://www.vistaprint.com) and proceed.