



# Websites & blogs

## **How to create one using WordPress.com**

*.....part of website & blog series*



**fromyvonprehn**

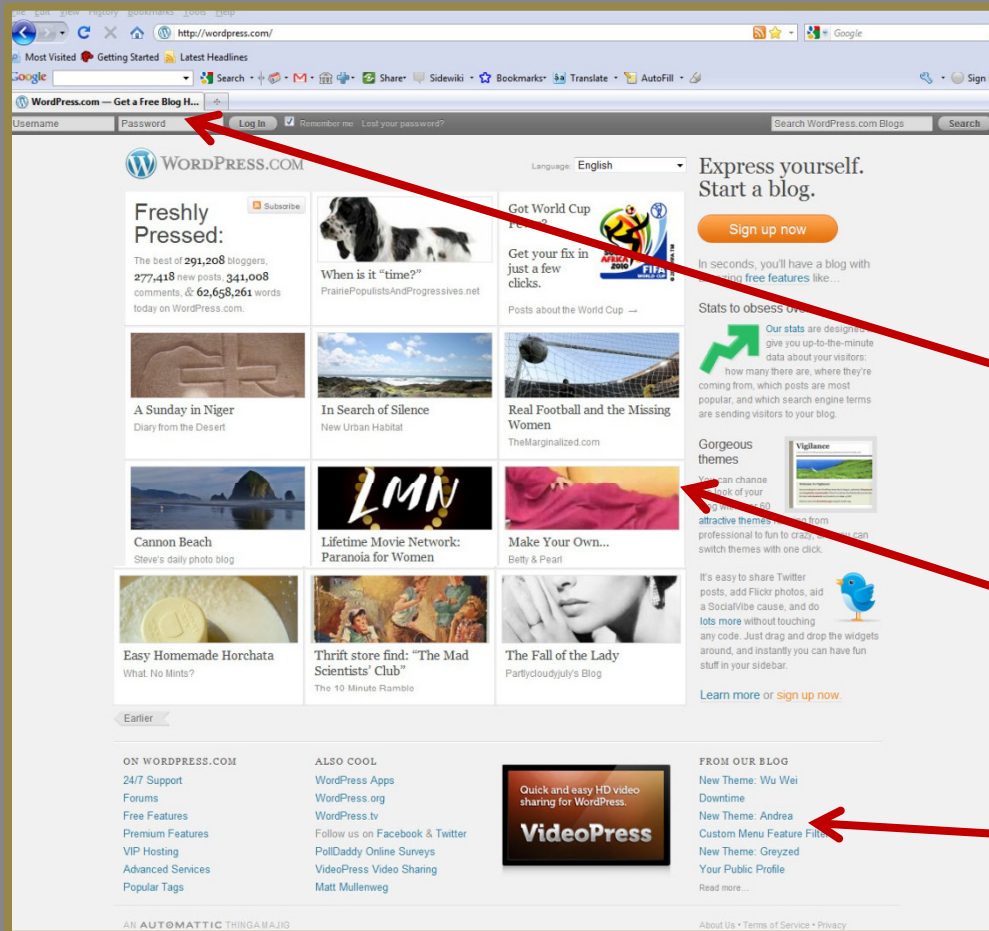
**[www.effectivechurch.com.com](http://www.effectivechurch.com.com)**

# What you need in place before you start

---

- ⦿ Purpose, idea of content or a TEST SITE
- ⦿ Your user name and a couple of variations:
  - yvonprehn, yvongprehn
- ⦿ What you want to be your domain name, with local variations\*\*\*This can't be changed
  - <http://name ofyoursite.wordpress.com>
  - Life in 3D
  - Coastlinelifein3d
- ⦿ Site title, this can be changed, and various templates show it in different ways or not at all
  - Life in 3D
  - discover, develop, deploy
- ⦿ Email address unique to WordPress

# Go to WordPress.com



- Familiarize yourself with this page
- Where you'll log in later
- Samples of sites
- Lots of help and resources

# Take time to explore: WP Support

ON WORDPRESS.COM

- [24/7 Support](#)
- [Forums](#)
- [Free Features](#)
- [Premium Features](#)
- [VIP Hosting](#)
- [Advanced Services](#)
- [Popular Tags](#)

ALSO COOL

- [WordPress Apps](#)
- [WordPress.org](#)
- [WordPress.tv](#)
- [Follow us on Facebook & Twitter](#)
- [PollDaddy Online Surveys](#)
- [VideoPress Video Sharing](#)
- [Matt Mullenweg](#)

FROM OUR BLOG

- [New Theme: Wu Wei](#)
- [Downtime](#)
- [New Theme: Andrea](#)
- [Custom Menu Feature Filter](#)
- [New Theme: Greyzed](#)
- [Your Public Profile](#)
- [Read more...](#)

AN AUTOMATIC THINGAMAJIG

[About Us](#) • [Terms of Service](#) • [Privacy](#)



[Home](#) [Sign Up](#) [Features](#) [News](#) [About Us](#) [Advanced](#)

Type phrases or keywords then click search.

Search

## Support

### Need some help?

First, read the support topics. A few popular questions:

- [How do I start blogging?](#)
- [Can I reset my password?](#)
- [Can I use my own domain name?](#)
- [Can I have ads on my blog?](#)
- [Can I change my username?](#)

### WordPress.com vs. WordPress.org

WordPress.com is a hosted blog service. You do not have to download software, pay for hosting or manage a web server. WordPress.org does not permit uploading themes or plugins. WordPress.org is free software. You can install themes and plugins, run ads, and edit the database. Check out our article on the differences.

### Topics

- [Appearance](#)
- [Comments](#)
- [Configuration](#)
- [General](#)
- [Languages](#)
- [Links](#)
- [Media](#)
- [Subscriptions](#)
- [Tools](#)
- [TOS & Copyright](#)
- [Traffic](#)
- [Upgrades](#)
- [Users](#)

### Browse by Topic

#### Appearance »

[Avatars](#)

[Editor CSS](#)

#### Comments »

[Comment Display Options](#)

[Comment Notification Email](#)

#### Configuration »

[Custom Post Screen Example](#)

[Dashboard Menu](#)

# Take time to explore: WP Forums

ON WORDPRESS.COM

- 24/7 Support
- Forums**
- Free Features
- Premium Features
- VIP Hosting
- Advanced Services
- Popular Tags

ALSO COOL

- WordPress Apps
- WordPress.org
- WordPress.tv
- Follow us on Facebook & Twitter
- PollDaddy Online Surveys
- VideoPress Video Sharing
- Matt Mullenweg

FROM OUR BLOG

- New Theme: Wu Wei
- Downtime
- New Theme: Andrea
- Custom Menu Feature Filter
- New Theme: Greyzed
- Your Public Profile
- Read more...

AN AUTOMATTIC THINGAMAJIG

About Us • Terms of Service • Privacy



WORDPRESS.COM

Home Sign Up Features News About Us Advanced

Register or log in — Username:  Password:

Need help? Check out our [Support site](#), then

Forums	Topics	Post Count	Important Notices	Post Count	Last Poster	Freshness
<b>Support</b> Share experiences and help each other.	40,267	241,214	[sticky] [closed] 8 Things To Know Before Posting in WordPress.Com Forums	1	sulz	3 years
<b>Widgets</b> Using them to their maximum	2,418	14,254	[sticky] [closed] WordPress.com or WordPress.org ? The difference.	1	andy	3 years
<b>Questions</b> The best place to ask a question related to WordPress.com	17,190	85,750	<b>Latest Discussions</b> — <input type="button" value="Add new topic »"/>			
<b>Themes</b>	160	1,672	Designating posts to specific pages	13	luiscongdon	2 minutes
			Help with adding a recent posts section to front page	2	supportbot	4 minutes
			Facebook Like button	6	qifanabki	5 minutes
			A graphic designer's comments to me about Inuit Types	13	thesacredpath	5 minutes

## WP Forums

- Lots of info here.
- Need to register.
- Take time to figure it out, see how it works
- Can take time to find answers.
- Ask a question
- Can be extremely helpful.
- Always be nice.

# Take time to explore: WordPress.tv

ON WORDPRESS.COM

- 24/7 Support
- Forums
- Free Features
- Premium Features
- VIP Hosting
- Advanced Services
- Popular Tags

ALSO COOL

- WordPress Apps
- WordPress.tv
- WordPress Facebook & Twitter
- WordPress Online Surveys
- WordPress Video Sharing
- WordPress Matt Mullenweg

FROM OUR BLOG

- New Theme: Wu Wei Downtime
- New Theme: Andrea Custom Menu Feature Filter
- New Theme: Greyzed Your Public Profile
- Read more...

Quick and easy HD video sharing for WordPress.

## VideoPress

AN AUTOMATTIC THINGAMAJIG

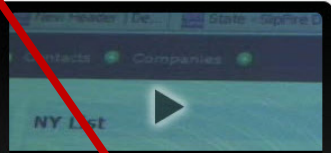
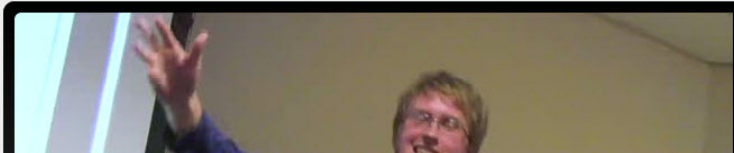
About Us • Terms of Service • Privacy

WORDPRESS.TV

Home WordCampTV **How-To** Blog Contact Search WordPress.tv Search

## How To

Help and tutorials for beginner and expert alike.



### WordPress.tv is Your Visual Resource for All Things WordPress

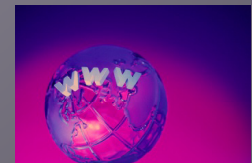
Latest Videos	Latest WordCamp Videos	Popular Videos
Boone Goiges: WordPress 3.0 Multisite	Matt Mullenweg: State of the Word 2010	Using the Query Posts Widget Plugin - Video Overview Tutorial
Steve Bruner: WordPress 3.0 and Twenty Ten Customization Techniques	John Ford: Living with Our Computers... and Keeping It Healthy	Stephane Deary: Using Press This
Matt Mullenweg: State of the Word 2010	Karl Fogel: Bodysurfing the Blogosphere	WordCamp Toronto 2008: Jamie Oastler on pushing WordPress beyond blogging
Introducing After the Deadline for Google Chrome	Vanessa Fox: WordPress, Audience Engagement, and SEO	Matt Mullenweg: 2010 Dublin Web Summit
John Ford: Living with Our Computers... and Keeping It Healthy	Niall Kennedy: Writing Plugins for N00bs	The Category Cloud Widget for WordPress.com
Karl Fogel: Bodysurfing the Blogosphere	Scott Berkun: WordPress in 2010	WordPress - OAuth - Slides
Vanessa Fox: WordPress, Audience Engagement, and SEO	Steve Zehngut: Real-Time Plugin Development	Installing WordPress with FTP

Random videos on opening page.  
Need to go up to **How-To** section for organized How-To Videos

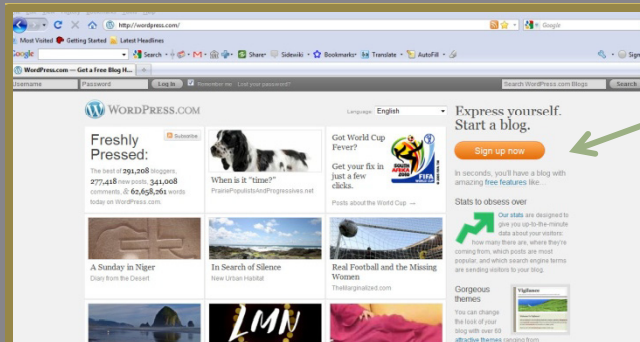
# Signing up

---

Part 1



# Let's get started



- Click on Sign up now button
- Decide on user name, lowercase and numbers
- Password

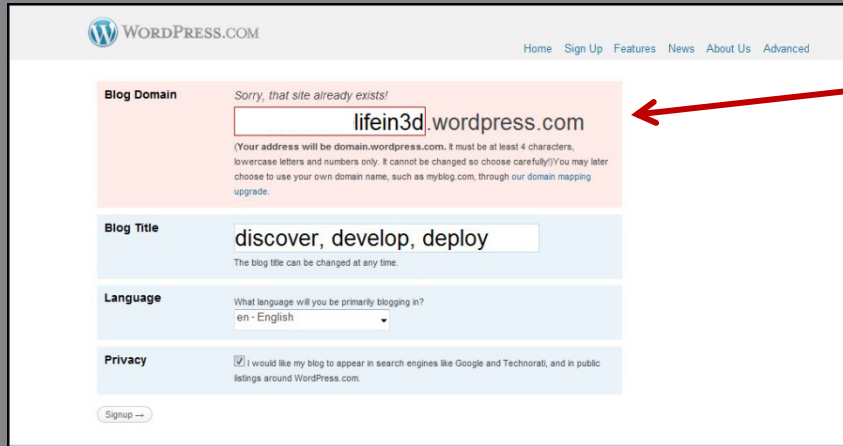
## Get your own WordPress.com account in seconds

Fill out this one-step form and you'll be blogging seconds later!

<b>Username</b>	<input type="text" value="YvonPrehn"/> <small>(Must be at least 4 characters, lowercase letters and numbers only.)</small>
<b>Password</b>	<input type="password" value="••••••••"/>
<b>Confirm</b>	<input type="password" value="••••••••"/> <small>Use upper and lower case characters, numbers and symbols like !*\$%^&amp;() in your password.</small> <b>Password Strength:</b> <div style="width: 100%;"><div style="width: 100%; background-color: #008000; height: 10px;"></div></div> <b>Good</b>
<b>E-mail Address</b>	<input type="text" value="yvon@effectivechurchcom.com"/> <small>(We send important administration notices to this address so triple-check it.)</small>
<b>Legal flotsam</b>	<input checked="" type="checkbox"/> I have read and agree to the <a href="#">fascinating terms of service</a> .
	<input checked="" type="radio"/> Gimme a blog! (Like YvonPrehn.wordpress.com) <input type="radio"/> Just a username, please.

- Non WP email
- Have options in mind
- Record somewhere

# Decide on name for site



WordPress.COM

Home Sign Up Features News About Us Advanced

**Blog Domain** Sorry, that site already exists!  
lifein3d.wordpress.com  
Your address will be domain.wordpress.com. It must be at least 4 characters, lowercase letters and numbers only. It cannot be changed so choose carefully! You may later choose to use your own domain name, such as myblog.com, through our domain mapping upgrade.

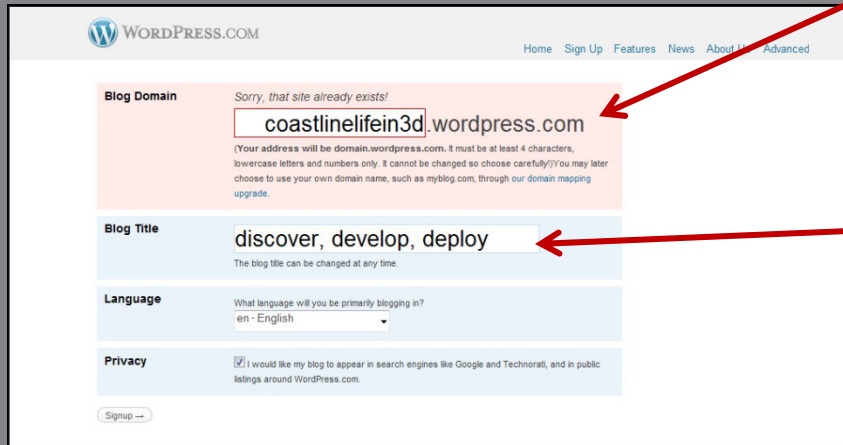
**Blog Title** discover, develop, deploy  
The blog title can be changed at any time.

**Language** What language will you be primarily blogging in?  
en - English

**Privacy**  I would like my blog to appear in search engines like Google and Technorati, and in public listings around WordPress.com.

Signup →

● Blog Domain\*\*\*This can't be changed, it is the URL, how people find the site



WordPress.COM

Home Sign Up Features News About Us Advanced

**Blog Domain** Sorry, that site already exists!  
coastlinelifein3d.wordpress.com  
Your address will be domain.wordpress.com. It must be at least 4 characters, lowercase letters and numbers only. It cannot be changed so choose carefully! You may later choose to use your own domain name, such as myblog.com, through our domain mapping upgrade.

**Blog Title** discover, develop, deploy  
The blog title can be changed at any time.

**Language** What language will you be primarily blogging in?  
en - English

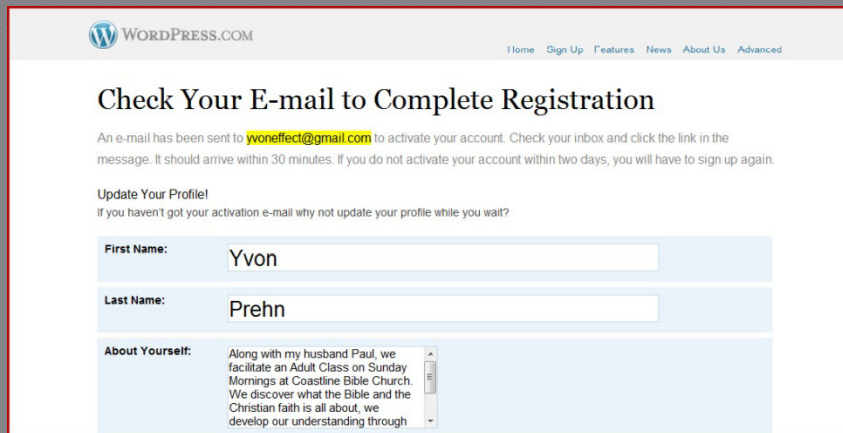
**Privacy**  I would like my blog to appear in search engines like Google and Technorati, and in public listings around WordPress.com.

Signup →

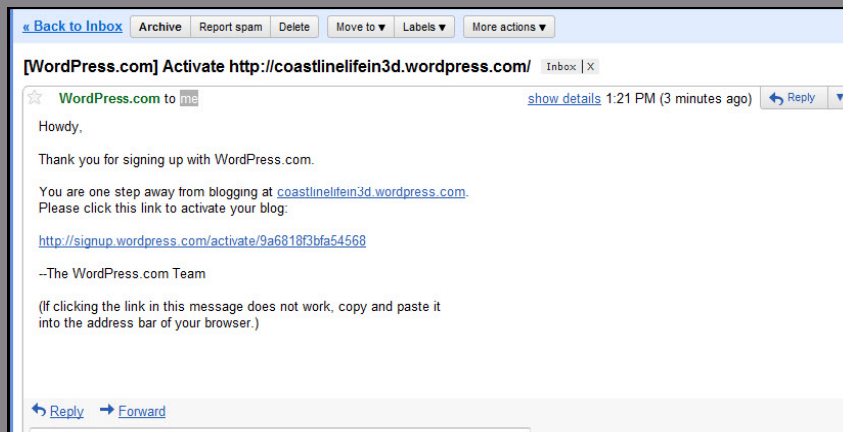
● Have a local variation in mind, many names have been taken

● Blog title can be changed

# Email confirmation

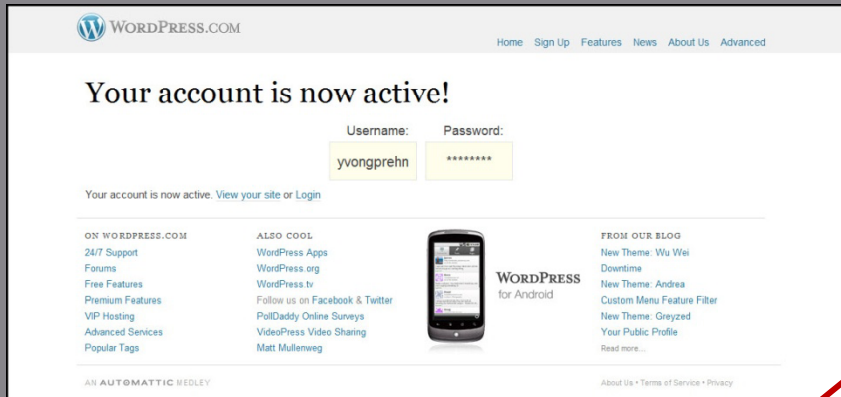


The screenshot shows the WordPress registration confirmation page. At the top, there is a navigation bar with the WordPress logo and links for Home, Sign Up, Features, News, About Us, and Advanced. The main heading is "Check Your E-mail to Complete Registration". Below this, a message states: "An e-mail has been sent to [yvonelect@gmail.com](mailto:yvonelect@gmail.com) to activate your account. Check your inbox and click the link in the message. It should arrive within 30 minutes. If you do not activate your account within two days, you will have to sign up again." There is a section titled "Update Your Profile!" with a sub-heading "If you haven't got your activation e-mail why not update your profile while you wait?". Below this are three form fields: "First Name:" with the value "Yvon", "Last Name:" with the value "Prehn", and "About Yourself:" with a text area containing the text: "Along with my husband Paul, we facilitate an Adult Class on Sunday Mornings at Coastline Bible Church. We discover what the Bible and the Christian faith is all about, we develop our understanding through".

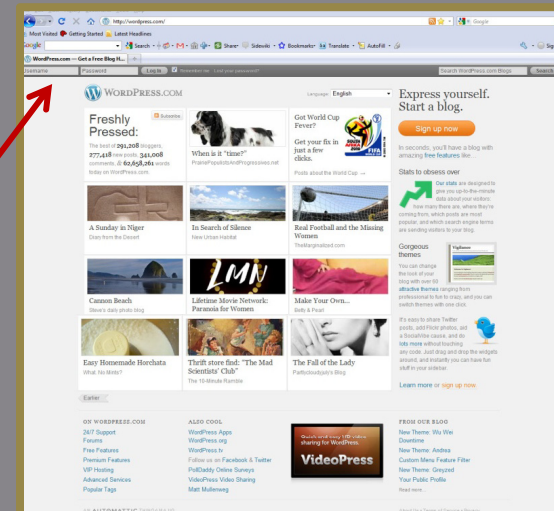
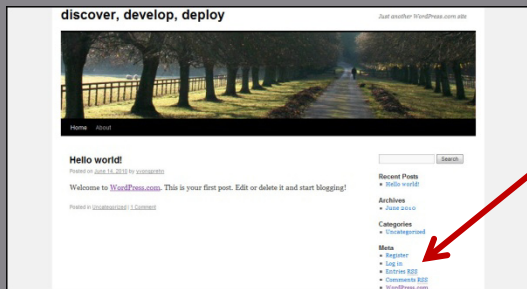


- Click email registration
- Can fill in about the site , it takes a few minutes
- Go to email and confirm

# To get to your site



- This is where you will go
- Two options to go to site to sign in



- It's easy to forget how to sign in
- Can always go back to [www.wordpress.com](http://www.wordpress.com)

# You have a SITE!

This is the Dashboard of your site, where you do all your work,

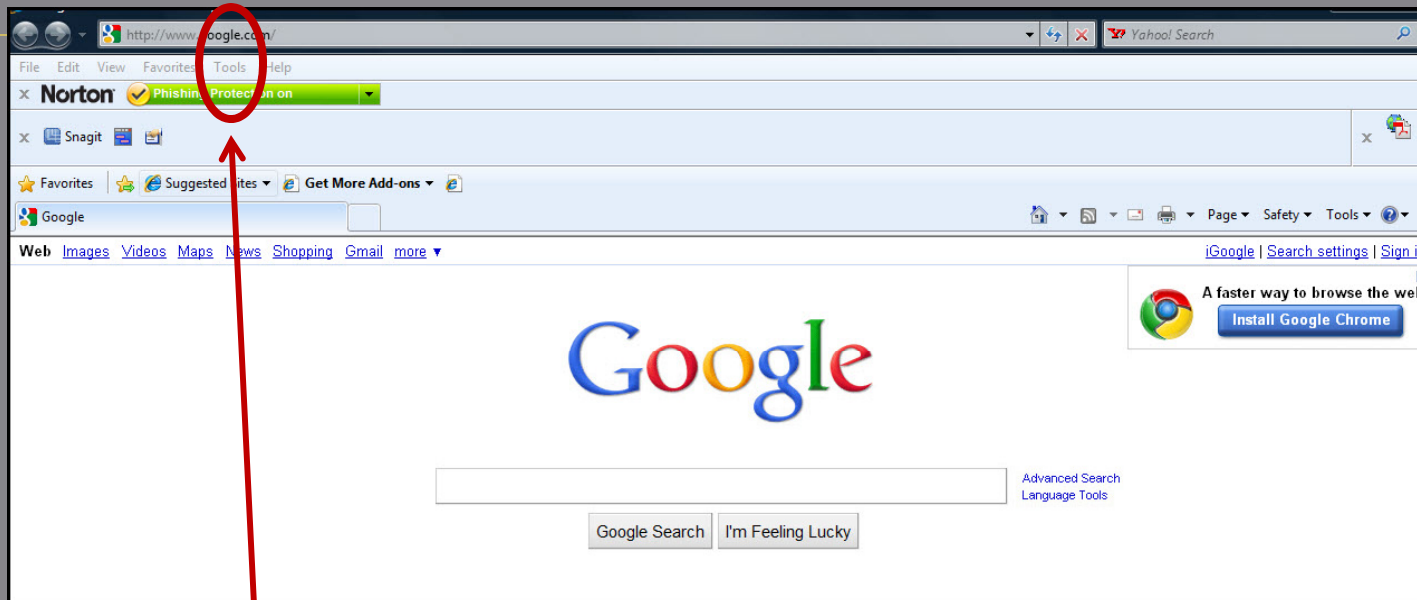
The screenshot shows the WordPress Dashboard for a site titled "discover, develop, deploy". The top navigation bar includes "New Post", "Howdy, yvongprehn", and "Log Out". A red arrow points from the text "Click here, on the title of the site" to the site title "discover, develop, deploy". The dashboard is divided into several sections: a left sidebar with navigation links like "Dashboard", "Blog Stats", "My Comments", "Posts", "Media", "Links", "Pages", "Comments", "Ratings", "Polls", "Appearance", "Users", "Tools", and "Settings"; a main content area with "Right Now" (showing 1 Post, 1 Page, 1 Category, 0 Tags and 1 Comment, 1 Approved, 0 Pending, 0 Spam), "QuickPress" (a form for creating a new post), "Recent Comments" (showing a comment from "Mr WordPress"), "Recent Drafts" (empty), "Stats" (a line graph for "Views per day"), and "Incoming Links" (empty). A yellow banner at the top of the main content area contains a "WordPress.com announcement: [New Theme: Andrea](#)".

Click here, on the title of the site, to see what your site looks like at any time in your work\*\*\*\*\*

The screenshot shows the front-end of the WordPress site. The title is "discover, develop, deploy" and the subtitle is "Just another WordPress.com site". The main content area features a large image of a tree-lined path. Below the image are navigation links for "Home" and "About". The main heading is "Hello world!" with a "Search" button. The content area contains a post titled "Welcome to WordPress.com. This is your first post. Edit or delete it and start blogging!". The right sidebar contains "Recent Posts" (listing "Hello world!"), "Archives" (listing "June 2010"), "Categories" (listing "Uncategorized"), and "Meta" (listing "Site Admin", "Log out", "Edit your RSS", "Comments RSS", and "WordPress.com").

\*\*\*\*\*However, if you do not see the changes in your site, you may need to clear the history in your browser.

# How to clear browser history

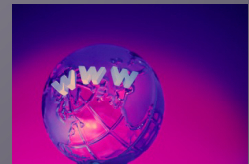


- In your browser (the page that opens when you start your internet)
- Go to **Tools**, and then click on the drop down, “Clear Browser History” or “Clear recent history”
- You need to learn to do this for many website creation programs and actions

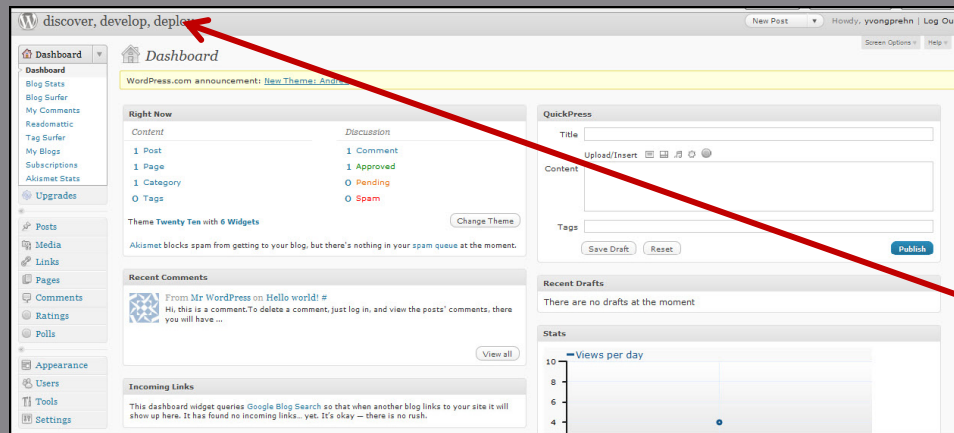
# The Dashboard

---

## Section 2



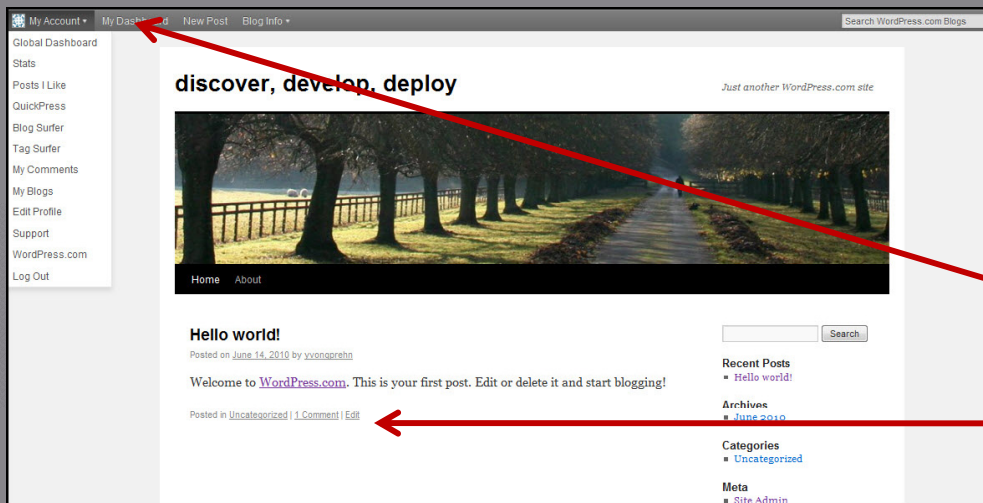
# The Dashboard



○ When you sign in you come here

○ To get to site, click on the title

○ To get back to dashboard, click label or any "edit" tag



# Settings

## Most important:

- Site Title
- Tagline
- Different templates display differently

W discover, develop, de

Dashboard

- Dashboard
- Blog Stats
- Blog Surfer
- My Comments
- Readomatic
- Tag Surfer
- My Blogs
- Subscriptions
- Akismet Stats

Upgrades

Posts

Media

Links

Pages

Comments

Ratings

Polls

Appearance

Users

Tools

Settings

Dashboard

General Settings

Site Title: discover, develop, deploy

Tagline: Just another WordPress.com site

E-mail address: yvoneffect@gmail.com

Timezone: UTC+0

Date Format: June 15, 2010

Time Format: F j, Y

Save Changes

Settings saved.

Site Title: discover, develop, deploy

Tagline: living life as God intended

E-mail address: yvoneffect@gmail.com

Timezone: Los Angeles

Date Format: June 14, 2010

Time Format: 6:37 pm

Week Starts On: Sunday

Language: en - English

## Also change:

- Time, drop down to city
- Day week starts if want to
- *Save changes*

# More Settings

Settings

- General
- Writing
- Reading
- Discussion
- Media
- Privacy
- OpenID
- Domains
- Webhooks

### Writing Settings

Size of the post box:  lines

Formatting

- Convert emoticons like :-) and :-P to graphics on display
- WordPress should correct invalidly nested XHTML automatically

Default Post Category:

Default Link Category:

#### Press This

Press This is a bookmarklet: a little app that runs in your browser and lets you use it to clip text, images and videos from any web page. Then edit the link to your liking. Drag-and-drop the following link to your bookmarks bar or right click it and add it to your bookmarks.

[Press This](#)

#### Post by Email

You can publish posts using emails with the [Post by Email](#) feature. To enable it, go to the [Post by Email](#) settings page.

May want to increase size of post box up to 20

### Reading Settings

Front page displays

- Your latest posts
- A [static page](#) (select below)

Front page:

Posts page:

Blog pages show at most:  posts

Syndication feeds show the most recent:  items

For each article in a feed, show

- Full text
- Summary

For each article in an enhanced feed, show

- Categories
- Tags
- Comment count
- Add to Stumbleupon
- Add to Del.icio.us
- Add to Digg.com
- Add to Reddit

Changes may not appear until you click the Save Changes button.

Encoding for pages and feeds:

Unless you have a good reason, leave most Reading setting the same except for "add to"

# Discussion settings

## Discussion Settings

### Default article settings

- Attempt to notify any blogs linked to from the article.
  - Allow link notifications from other blogs (pingbacks and trackbacks.)
  - Allow people to post comments on new articles
- (These settings may be overridden for individual articles.)*

### Other comment settings

- Comment author must fill out name and e-mail
  - Users must be registered and logged in to comment
  - Automatically close comments on articles older than  days
  - Enable threaded (nested) comments  levels deep
  - Break comments into pages with  top level comments per page and the  page displayed by default
- Comments should be displayed with the  comments at the top of each page

### E-mail me whenever

- Anyone posts a comment
- A comment is held for moderation

### Before a comment appears

- An administrator must always approve the comment
- Comment author must have a previously approved comment

### Comment Moderation

- Don't discard spam on old posts

Hold a comment in the queue if it contains

When a comment contains any of these words; match inside words, so "press" will match "Wc

### Comment Reply Via Email

- Enable sending comment replies via email

### Subscribe To Comments

- Show a 'subscribe to comments' option in the comment form

### Subscribe To Blog

- Show a 'subscribe to blog' option in the comment form

### Avatars

An avatar is an image that follows you from weblog to weblog appearing beside your name when you comment on avatar enabled sites. Here you can enable comment on your site.

### Avatar Display







- Don't show Avatars
- Show Avatars

### Maximum Rating

- G — Suitable for all audiences
- PG — Possibly offensive, usually for audiences 13 and above
- R — Intended for adult audiences above 17
- X — Even more mature than above

### Default Avatar

For users without a custom avatar of their own, you can either display a generic logo or a generated one based on their e-mail address.

-  Mystery Man
-  Blank
-  Gravatar Logo
-  Identicon (Generated)
-  Wavatar (Generated)
-  MonsterID (Generated)

[Save Changes](#)

I like to have quite a bit of control over comments and ability to answer questions through them.

Encourage comments and Gravatars.

# Privacy



## Privacy Settings

### Site Visibility

- I would like my site to be visible to everyone, including search engines (like Google, Bing, Technorati) and archivers
- I would like to block search engines, but allow normal visitors
- I would like my blog to be private, visible only to users I choose

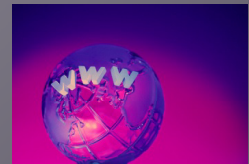
Save Changes

- ◉ May decide to have it private when building it and then make it public
- ◉ Or have ones you use at certain times in ministry, e.g. seasonal
- ◉ Gives you ability to build in peace

# Adding content

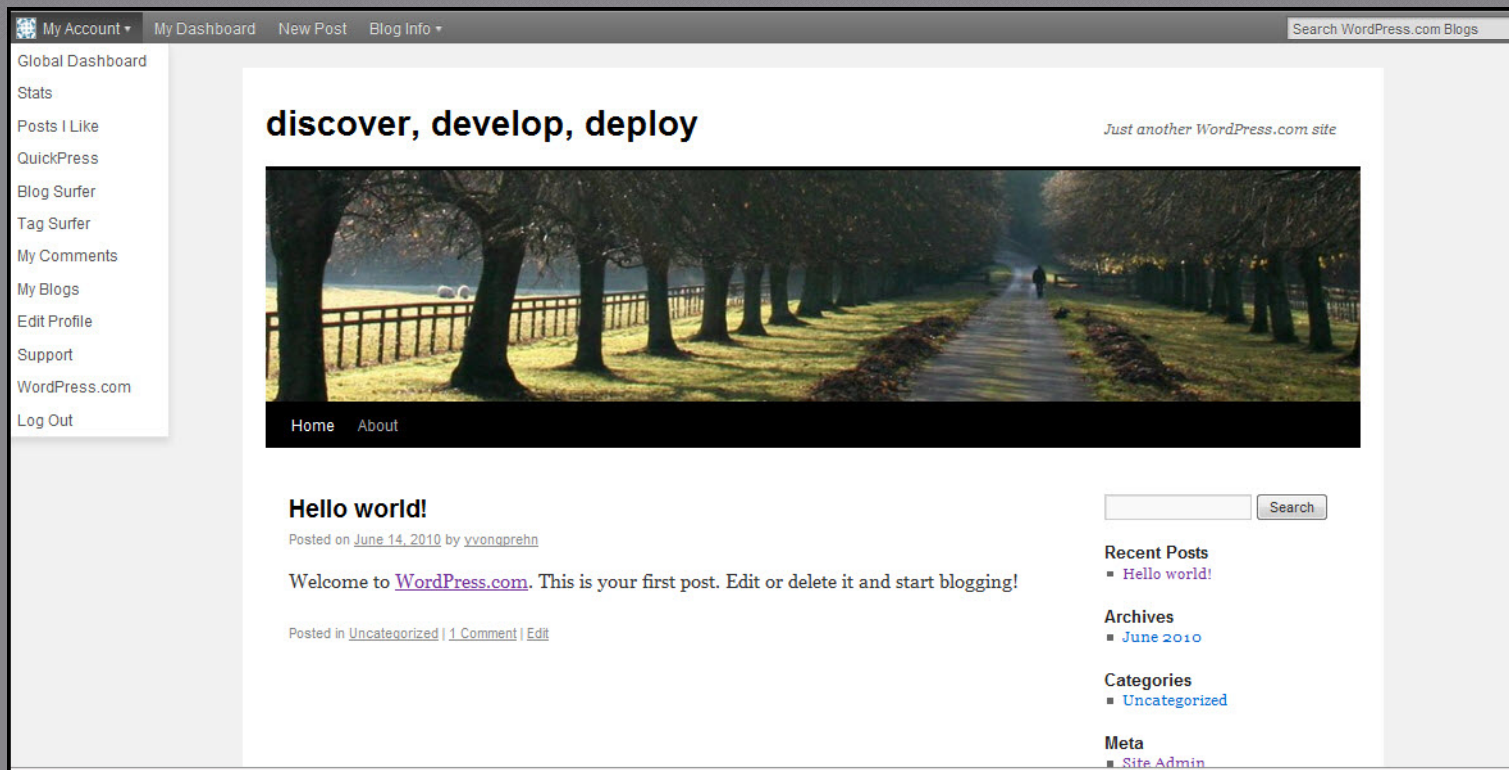
---

## Section 3



# Adding content: Posts

- Assume for now that the look of the blog is OK, let's get some content!

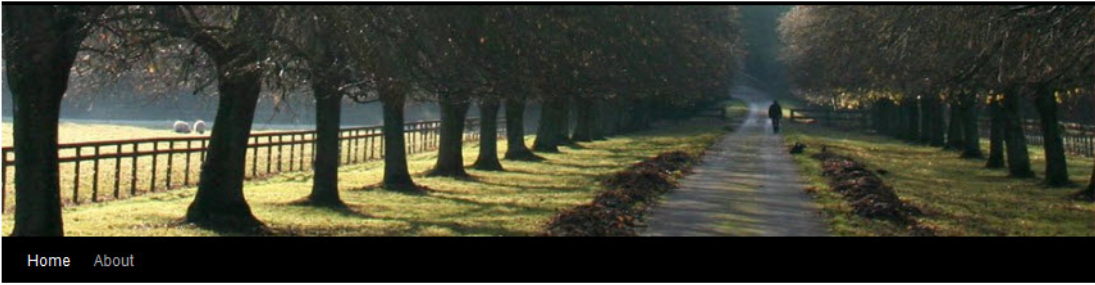


The screenshot shows a WordPress dashboard with a sidebar on the left containing navigation links: My Account, My Dashboard, New Post, Blog Info, Global Dashboard, Stats, Posts I Like, QuickPress, Blog Surfer, Tag Surfer, My Comments, My Blogs, Edit Profile, Support, WordPress.com, and Log Out. The main content area displays a new post titled "Hello world!" with a featured image of a tree-lined path. The post content includes a welcome message and a search bar. The right sidebar contains sections for Recent Posts, Archives, Categories, and Meta.

My Account ▾ My Dashboard New Post Blog Info ▾ Search WordPress.com Blogs

Global Dashboard  
Stats  
Posts I Like  
QuickPress  
Blog Surfer  
Tag Surfer  
My Comments  
My Blogs  
Edit Profile  
Support  
WordPress.com  
Log Out

**discover, develop, deploy** *Just another WordPress.com site*



Home About

**Hello world!**  
Posted on [June 14, 2010](#) by [yvonaPREHN](#)

Welcome to [WordPress.com](#). This is your first post. Edit or delete it and start blogging!

Posted in [Uncategorized](#) | [1 Comment](#) | [Edit](#)

**Recent Posts**  
■ [Hello world!](#)

**Archives**  
■ [June 2010](#)

**Categories**  
■ [Uncategorized](#)

**Meta**  
■ [Site Admin](#)

# Decide on Categories first

discover, develop, deploy

Dashboard  
Upgrades

Posts  
Add New  
**Categories**  
Post Tags

Media  
Links  
Pages  
Comments  
Ratings  
Polls

Appearance  
Users  
Tools  
Settings

General  
Writing  
Reading  
Discussion  
Media

## Categories

### Add New Category

Name

*The name is how it appears on your site.*

Parent  
None

*Categories, unlike tags, can have a hierarchy. You might have a Jazz category, and under that have children categories for Bebop and Big Band. Totally optional.*

Description

*The description is not prominent by default; however, some themes may show it.*

Bulk Actions

Name	Description	Slug	Posts
<input type="checkbox"/> Bible		bible	0
<input type="checkbox"/> Discipleship		discipleship	0
<input type="checkbox"/> God		god	0
<input type="checkbox"/> Jesus		jesus	0
<input type="checkbox"/> Prayer		prayer	0
<input type="checkbox"/> <b>Uncategorized</b>		uncategorized	1

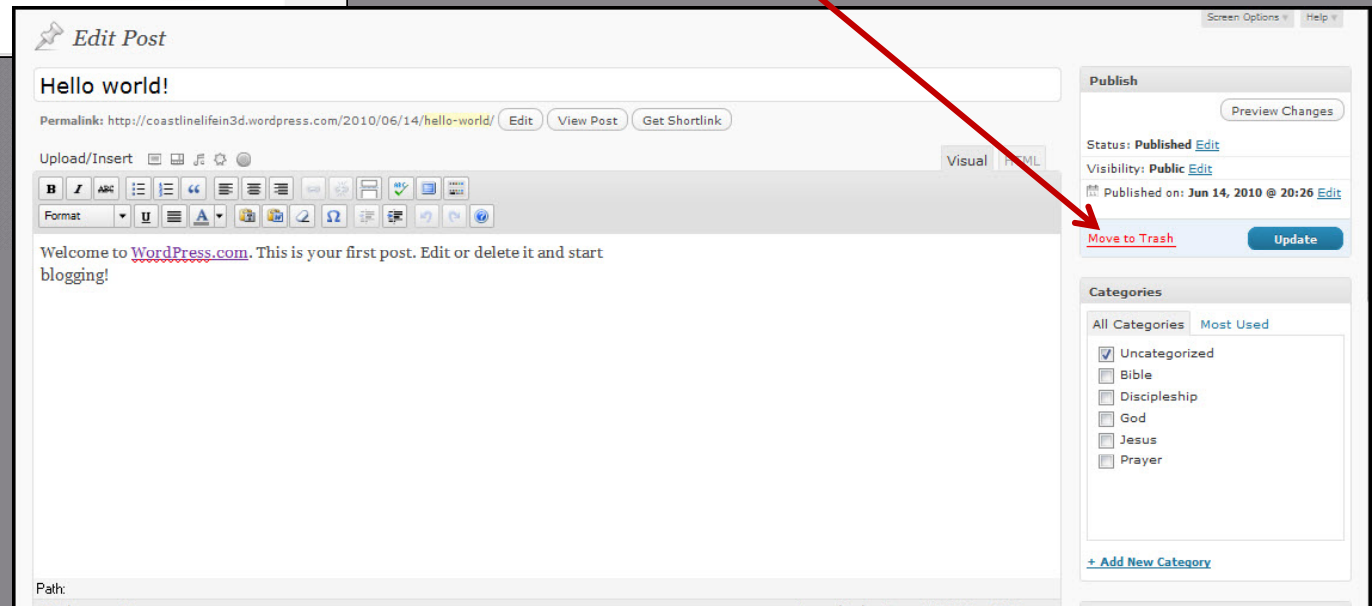
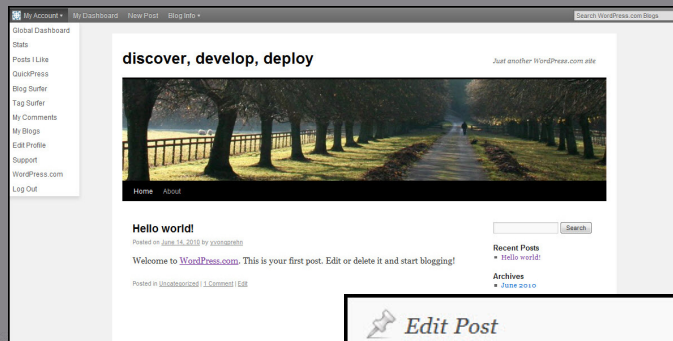
Bulk Actions

**Note:**  
Deleting a category does not delete the posts in that category. Instead, posts that were only assigned to the deleted category are set to the category **Uncategorized**.  
Categories can be selectively converted to tags using the [category to tag converter](#).

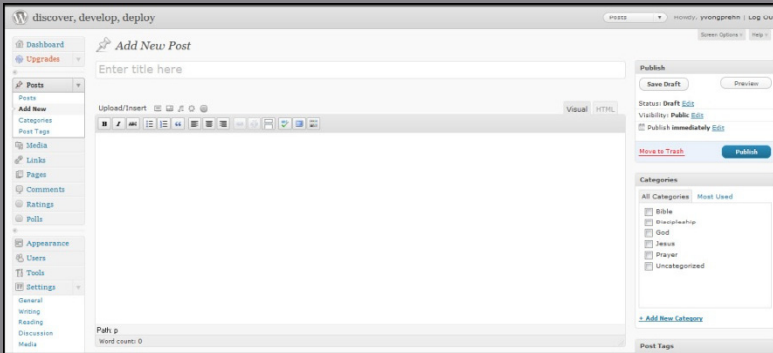
- To organize your content, decide on some categories first
- Simply add name, then “Add New Category”
- Can add as you go also

# One more thing first

## ◉ Delete “Hello World”



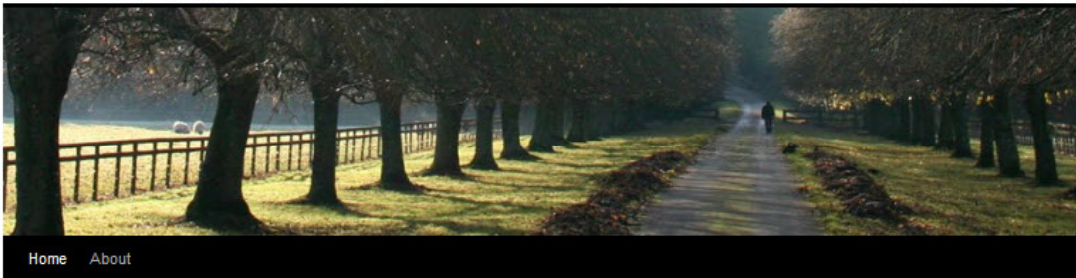
# To post an entry



- The easy way
- Add new
- Box comes up
- Type in title
- Type in content
- Click a category
- Hit Publish
- You are now a blogger!

discover, develop, deploy

living life as God intended



## What people are asking about God

Posted on [June 14, 2010](#) by [yvongprehn](#)

As we have been preparing for the class, we've done some surveys around the church and online about the questions people have about God and other subjects of the Christian faith. Here are the questions we've gotten about God:

What is the law of cause and effect? Are all things caused? Is God a thing? What caused God?

Is evil a thing? What is evil? Does evil exist? Does God exist? How did (did?) evil enter the Garden?

### Recent Posts

- [What people are asking about God](#)

### Archives

- [June 2010](#)

### Categories

- [God](#)

### Meta

- [Site Admin](#)
- [Log out](#)
- [Entries RSS](#)
- [Comments RSS](#)

# If you did nothing else

---

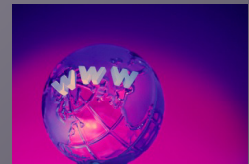
- You would be a blogger/web site creator!
- You could be sharing your message with your world.
- However.....
- There is lots more
  - Change the look
  - Personalize the template
  - Ways to add content
  - Ways to format content
  - How to add additional media



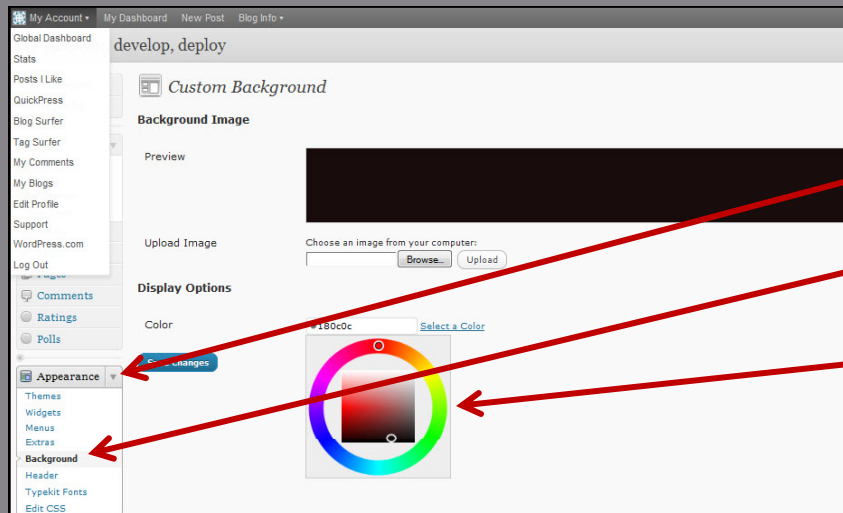
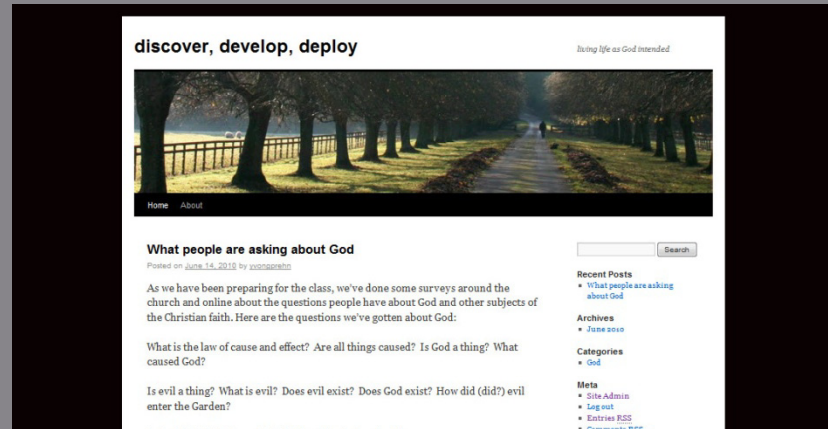
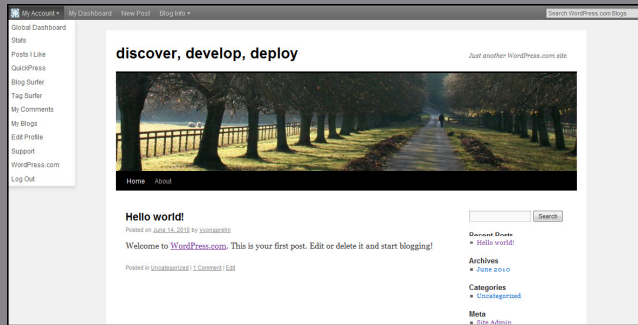
# How to modify the TEMPLATE

---

Section 4

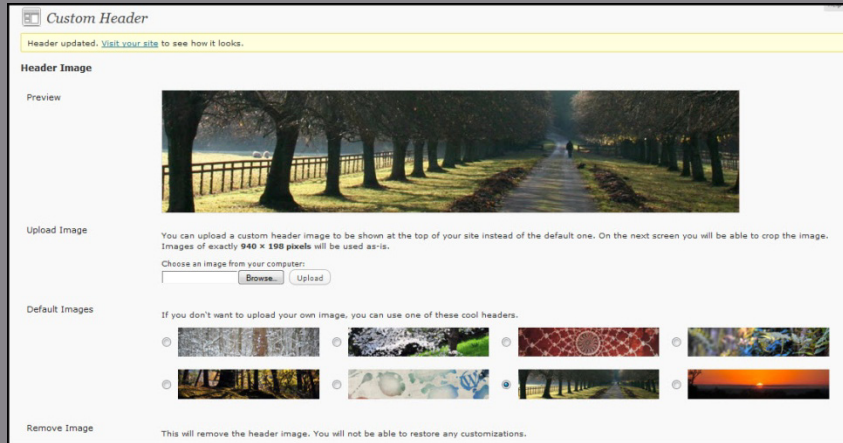


# How to modify existing template

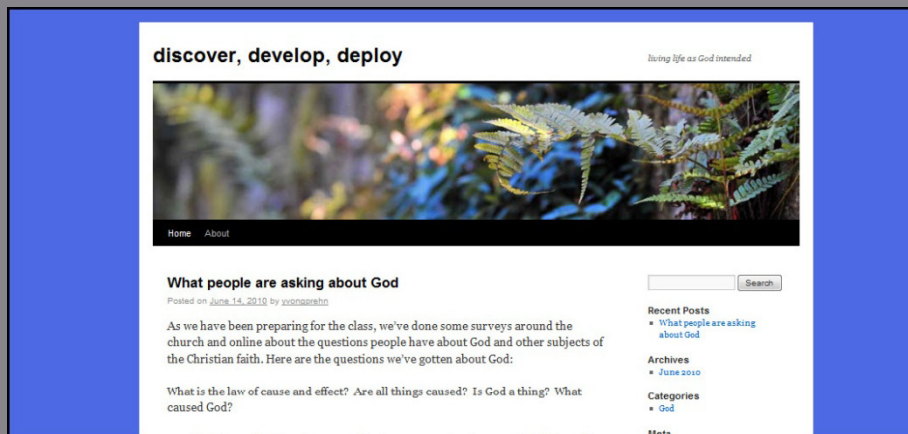


1. Go into Dashboard
2. Appearance
3. Background
4. Pick a color and save it

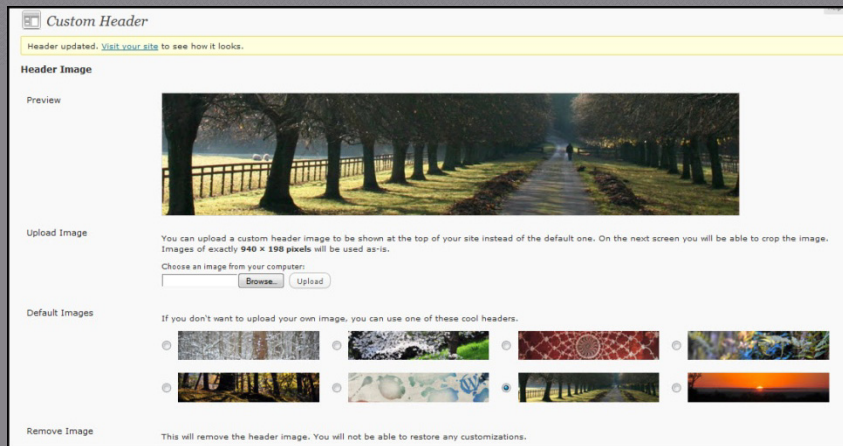
# Changing the header



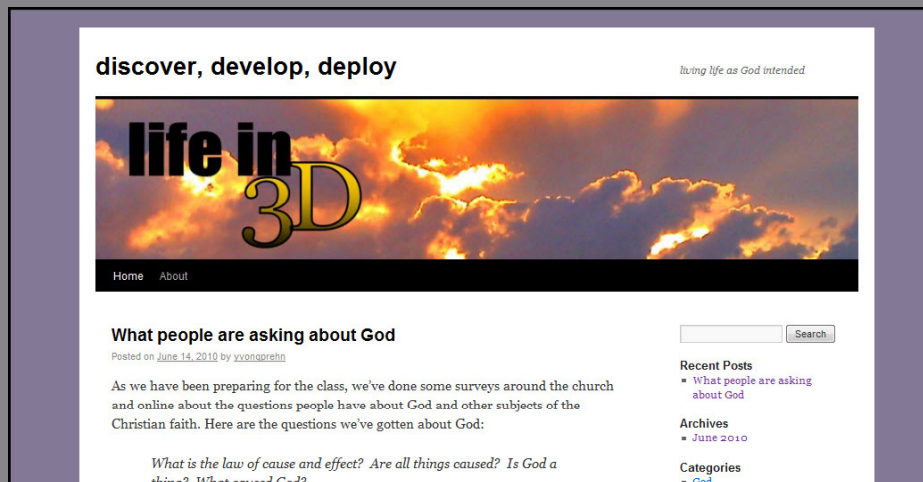
- Go into the dashboard
- Appearance
- Header
- These selections come up
- Pick one and if you want you can change the background color to match



# To put in your own header



- Go to section where you can upload a header
- Simply upload jpg image
- See video on how to create a website header in MS Publisher



# Basic template modifications

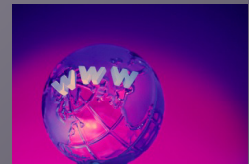
This screenshot shows a default WordPress theme layout. The top navigation bar includes 'My Account', 'My Dashboard', 'New Post', and 'Blog Info'. A search bar is located in the top right corner. The left sidebar contains a menu with items like 'Global Dashboard', 'Stats', 'Posts I Like', 'QuickPress', 'Blog Surfer', 'Tag Surfer', 'My Comments', 'My Blogs', 'Edit Profile', 'Support', 'WordPress.com', and 'Log Out'. The main content area features a header with the title 'discover, develop, deploy' and the tagline 'Just another WordPress.com site'. Below the header is a large image of a tree-lined path. The main content area displays a 'Hello world!' post, including its date, author, and a search bar. A 'Recent Posts' section lists the 'Hello world!' post.

This screenshot shows a modified WordPress theme layout. The top navigation bar is simplified to 'My Account', 'My Dashboard', 'New Post', and 'Blog Info'. The search bar is now integrated into the main content area. The left sidebar is removed. The main content area features a header with the title 'discover, develop, deploy' and the tagline 'living life as God intended'. Below the header is a large image with the text 'life in 3D' overlaid on a sunset sky. The main content area displays a post titled 'What people are asking about God', including its date, author, and a search bar. A 'Recent Posts' section lists the 'What people are asking about God' post. An 'Archives' section lists 'June 2010'. A 'Categories' section lists 'God'.

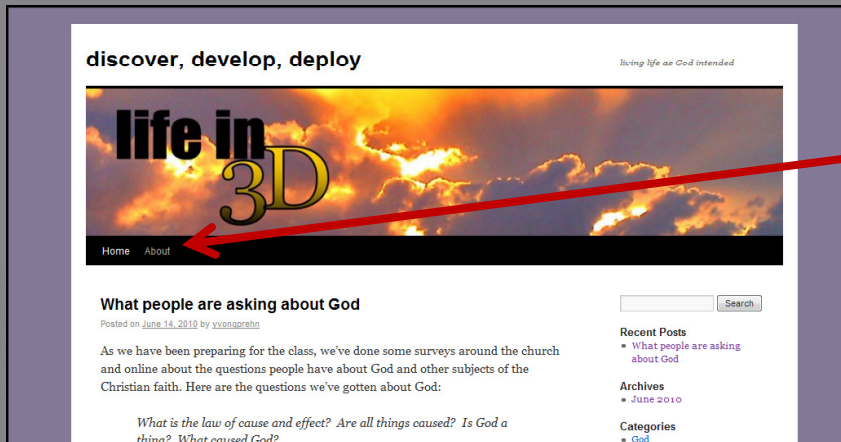
# Additional ways to add & format content

---

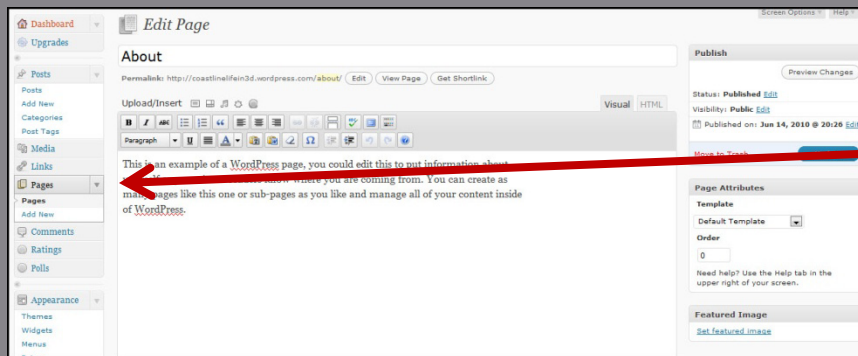
Section 5



# Pages as an example



- In addition to posts, you can also create PAGES in your WordPress Site
- These do not change or move
- Creating them, very similar to pages, but a different box on the dashboard



# Editing panel

About

Permalink: <http://coastlinelifein3d.wordpress.com/about/> Edit View Page Get Shortlink

Upload/Insert

Visual HTML

**B** *I* ABC [List Icons] [Quote Icon] [Align Icons] [Link Icon] [Image Icon] [Media Icon] [Table Icon] [Undo Icon] [Redo Icon]

Paragraph [Underline Icon] [Text Color Icon] [Background Color Icon] [Link Icon] [Unlink Icon] [List Icon] [Text Icon] [Undo Icon] [Redo Icon]

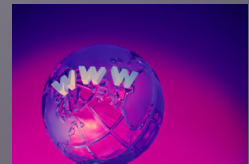
This is an example of a WordPress page, you could edit this to put information about yourself or your site so readers know where you are coming from. You can create as many pages like this one or sub-pages as you like and manage all of your content inside of WordPress.

- Be sure you have clicked the “kitchen sink”
- Be sure it is on “Visual”
- This is exactly the same as the one for pages
- Command are the same as any word processing program, which I will demonstrate

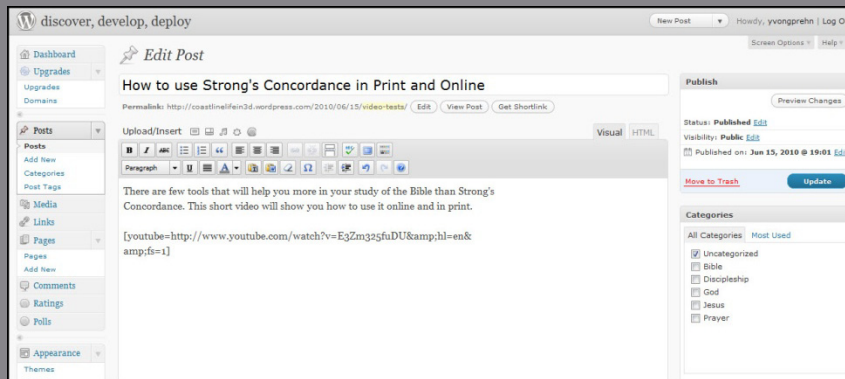
# How to add additional media

---

Section 6



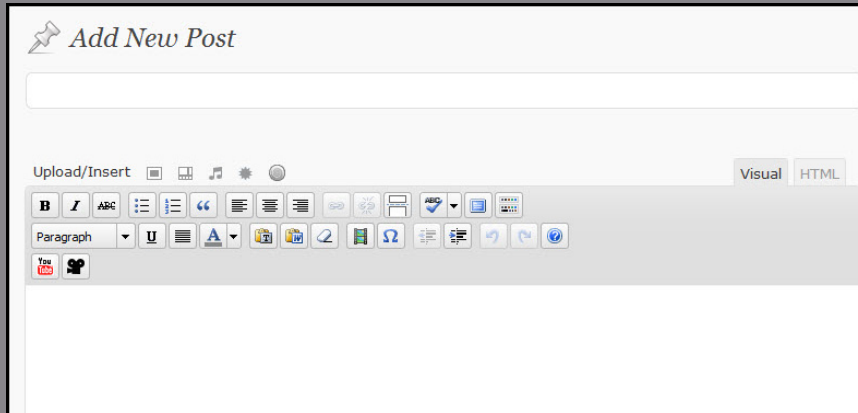
# To add video, the simple way



- Create a new Post
- Add some intro text
- Place “embed” code from a video program such as YouTube
- Save



# To add images, PDFs



- You can upload files, images, anything digital
- Click image addition buttons
- Demo



# Build your site!

---

- ◉ There is a world that needs the gospel and your way to share it
- ◉ Sign up, get a site and share your faith.
- ◉ Remember you can live:
  - “You will be my witness to Jerusalem, Judea, Samaria and the uttermost parts of the earth.” Acts 1:8

