

Websites & blogs

How to create one using WordPress.com

.....part of website & blog series



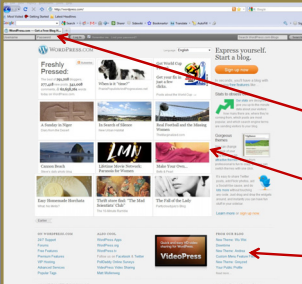
from yvonprehn

www.effectivechurchcom.com

What you need in place before you start

- Purpose, idea of content or a TEST SITE
- Your user name and a couple of variations:
 - yvonprehn, yvongprehn
- What you want to be your domain name, with local variations***This can't be changed
 - http://name ofyoursite.wordpress.com
 - Life in 3D
 - Coastlinelifein3d
- Site title, this can be changed, and various templates show it in different ways or not at all
 - Life in 3D
 - discover, develop, deploy
- Email address unique to WordPress

Go to WordPress.com



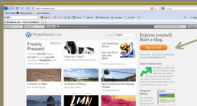
- Familiarize yourself with this page
- Where you'll log in later
- Samples of sites
- Lots of help and resources

Signing up

Part 1

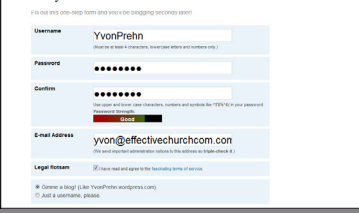


Let's get started



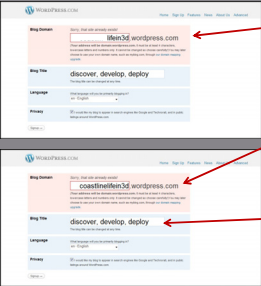
- Click on Sign up now button
- Decide on user name, lowercase and numbers
- Password

Get your own WordPress.com account in seconds



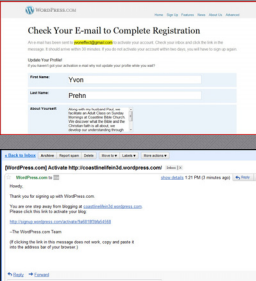
- Non WP email
- Have options in mind
- Record somewhere

Decide on name for site



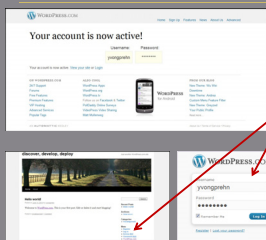
- Blog Domain***This can't be changed, it is the URL, how people find the site
- Have a local variation in mind, many names have been taken
- Blog title can be changed

Email confirmation



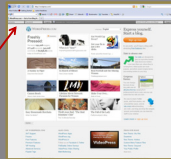
- Click email registration
- Can fill in about the site, it takes a few minutes
- Go to email and confirm

To get to your site



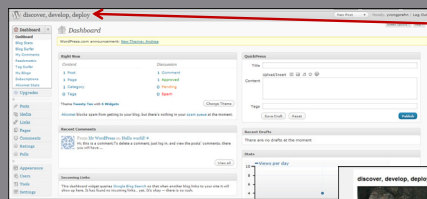
- This is where you will go
- Two options to go to site to sign in

- It's easy to forget how to sign in
- Can always go back to www.wordpress.com



You have a SITE!

This is the Dashboard of your site, where you do all your work,

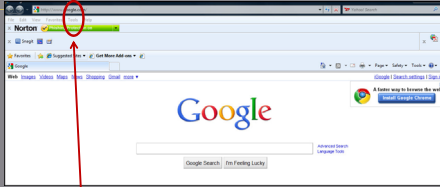


Click here, on the title of the site, to see what your site looks like at any time in your work*****

*****However, if you do not see the changes in your site, you may need to clear the history in your browser.



How to clear browser history



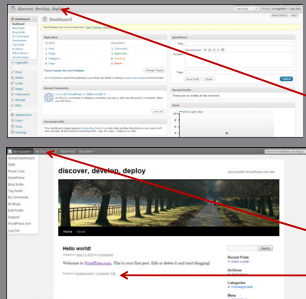
- In your browser (the page that opens when you start your internet)
- Go to **Tools**, and then click on the drop down, "Clear Browser History" or "Clear recent history"
- You need to learn to do this for many website creation programs and actions

The Dashboard

Section 2



The Dashboard



- When you sign in you come here
- To get to site, click on the title
- To get back to dashboard, click label or any "edit" tag

Privacy

Privacy Settings

Site Visibility


- I would like my site to be visible to everyone, including search engines (like Google, Bing, Yahoo!) and archives
- I would like to block search engines, but allow normal visitors
- I would like my blog to be private, visible only to users I choose

[Save Changes](#)

- May decide to have it private when building it and then make it public
- Or have ones you use at certain times in ministry, e.g. seasonal
- Gives you ability to build in peace

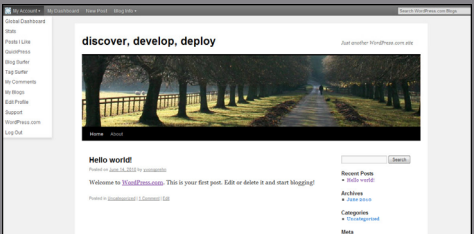
Adding content

Section 3

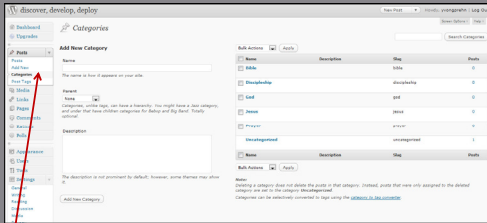


Adding content: Posts

- Assume for now that the look of the blog is OK, let's get some content!



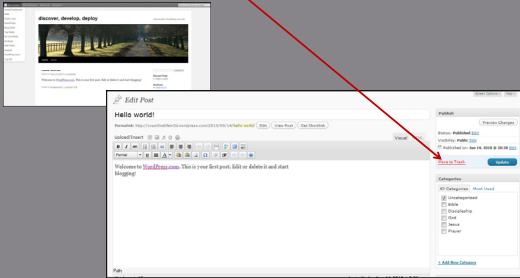
Decide on Categories first



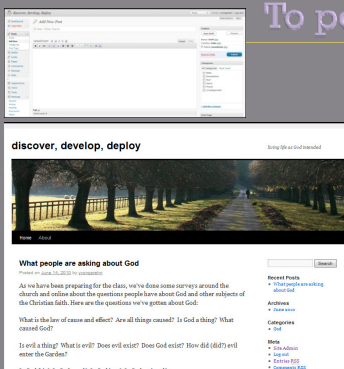
- To organize your content, decide on some categories first
- Simply add name, then "Add New Category"
- Can add as you go also

One more thing first

- Delete "Hello World"



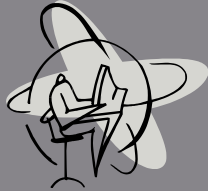
To post an entry



- The easy way
- Add new
- Box comes up
- Type in title
- Type in content
- Click a category
- Hit Publish
- You are now a blogger!

If you did nothing else

- You would be a blogger/web site creator!
- You could be sharing your message with your world.
- However.....
- There is lots more
 - Change the look
 - Personalize the template
 - Ways to add content
 - Ways to format content
 - How to add additional media

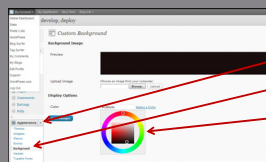


How to modify the TEMPLATE

Section 4

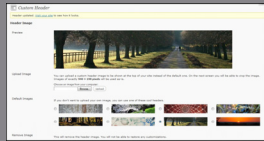


How to modify existing template



1. Go into Dashboard
2. Appearance
3. Background
4. Pick a color and save it

Changing the header



- Go into the dashboard
- Appearance
- Header
- These selections come up
- Pick one and if you want you can change the background color to match



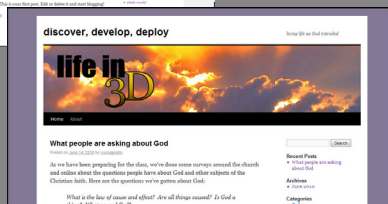
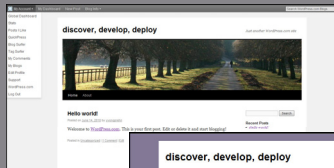
To put in your own header



- Go to section where you can upload a header
- Simply upload jpg image
- See video on how to create a website header in MS Publisher



Basic template modifications

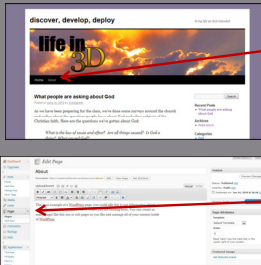


Additional ways to add & format content

Section 5

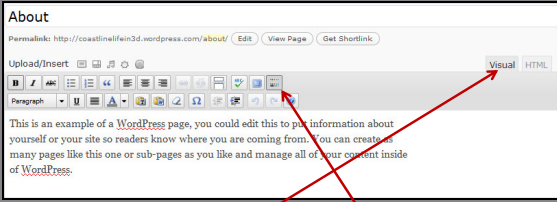


Pages as an example



- In addition to posts, you can also create PAGES in your WordPress Site
- These do not change or move
- Creating them, very similar to pages, but a different box on the dashboard

Editing panel



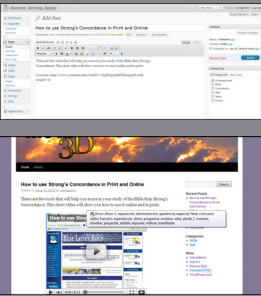
- Be sure you have clicked the "kitchen sink"
- Be sure it is on "Visual"
- This is exactly the same as the one for pages
- Command are the same as any word processing program, which I will demonstrate

How to add additional media

Section 8


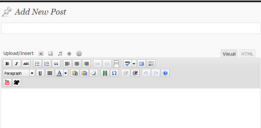


To add video, the simple way



- Create a new Post
- Add some intro text
- Place "embed" code from a video program such as YouTube
- Save

To add images, PDFs



- You can upload files, images, anything digital
- Click image addition buttons
- Demo

Build your site!

- There is a world that needs the gospel and your way to share it
- Sign up, get a site and share your faith.
- Remember you can live:
 - “You will be my witness to Jerusalem, Judea, Samaria and the uttermost parts of the earth.” Acts 1:8