

# How to change your password:

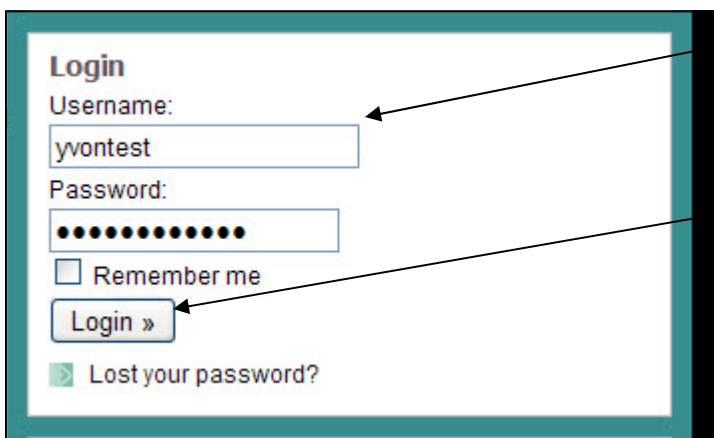
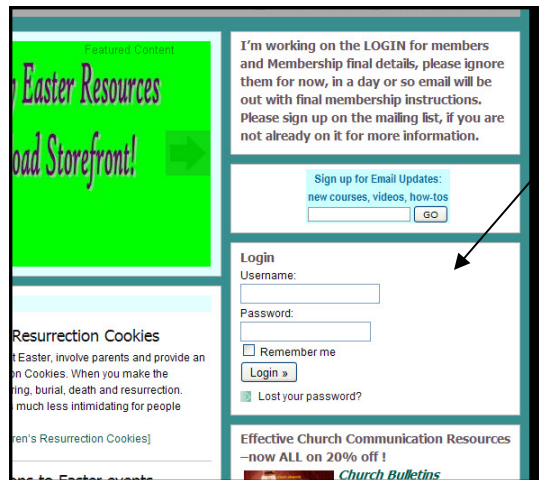
Welcome to ECC membership and all the benefits of it! To change your password, you must first use the username and password sent with this email. Your username cannot be changed, but you need to change your password (unless you like using the random-generated one). There are two ways you can start this and then the instructions are the same. If you have any problems, please contact me at [yvon@effectivechurchcom.com](mailto:yvon@effectivechurchcom.com)

Have a wonderful time learning! Yvon



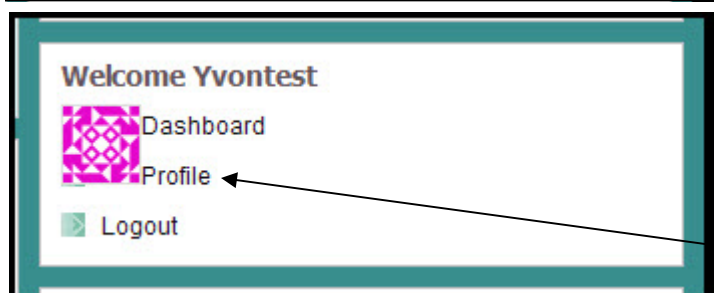
1. When you start you will either be directed to this sign up or at any time you can.....

Go to:  
[www.effectivechurchcom.com](http://www.effectivechurchcom.com)  
And go to this part of the Home Page.



2. On either form, type in your username and password from the email you received.

3. Hit Login.



4. The sign-in box will immediately change to this or you will be taken to this section on the website

5. Next, click Profile.

The screenshot shows the top part of a profile page. On the left is a navigation menu with 'Dashboard', 'Profile', 'Your Profile', and 'Tools'. The main content area is titled 'Profile' and 'Personal Options'. Under 'Personal Options', there is an 'Admin Color Scheme' section with two radio buttons: 'Blue' (selected) and 'Gray'. Below this is the 'Name' section with fields for Username (Yvontest), First name (Yvon), Last name (Prehn), Nickname (Yvontest), and Display name publicly as (Yvontest). The 'Contact Info' section includes fields for E-mail (yvonandpaul@gmail.com), Website, AIM, Yahoo IM, and Jabber / Google Talk.

6. You will be taken to the Profile page.

This is the top part of it.

Continue to scroll down.

The screenshot shows the lower part of the profile page. It includes fields for Website, AIM, Yahoo IM, and Jabber / Google Talk. Below these is the 'About Yourself' section with a 'Biographical Info' text area. The 'New Password' section is circled in red and contains two input fields: 'New Password' and 'Type your new password again.' Below the input fields is a 'Strength indicator' and a 'Hint: The password should be at least seven characters long. To make it stronger, use upper and lower case letters, numbers and symbols like ! " ? \$ % ^ & .'. At the bottom left is an 'Update Profile' button.

7. When you get to the New Password section, all you have to do is type in your new password twice.

That's all! Now record and use your new password.